

Minutes of Regular Meeting of the Council of the Rural Municipality of  
Moosomin No. 121 held on Tuesday, March 18, 2025 at the Council  
Chambers at 602 Main Street, Moosomin, Saskatchewan.

Present were:	Reeve	David Moffatt
	Councilors,	
	Division 1,	Sean McTavish
	Division 2,	Rob Hanson
	Division 3,	Herb Doll
	Division 4,	Mark McCorrison
	Division 5,	Dale McAuley
	Division 6,	Ernest Dobson
Absent were:	Division 7,	Vernon Hamilton

*The meeting was called to order 8:33am by Reeve Moffatt.*

25-041 Minutes *Dobson:* That the minutes of the regular meeting of council held February 11, 2025 are approved as distributed.

**CARRIED**

*Councilor McCorrison arrived to the meeting at 8:36am.  
Oath of office was completed for the office of Councilor Division 4.*

25-042 Financial Activities *Doll:* That the statement of financial activities for the month of February 2025 are accepted as read.

**CARRIED**

25-043 Accounts for Approval *Hanson:* That the list of Accounts for Approval, attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments, Conexus Credit Union Cheque Numbers 26562 to 26572, in the amount of \$173,134.60 be approved for payment.

**CARRIED**

*Delegation – Mike Schwean- Moosomin Recreational Director- 9:00am-9:15am- presented the top five projects that he was hoping that the RM of Moosomin would support with their annual recreational capital project funds.*

25-044 Score Clocks *Moffatt:* That the municipality support the baseball diamonds score clock project- this would be to purchase score clocks for each of the diamonds located at Bradley Park.

**CARRIED**

*Delegation – Andre Mailloux- 10:15am-10:25am- Andre made a presentation regarding the addition to the St.Pius Church in Welwyn. He requested a reduced side yard setback of 3 ft vs the 5ft found in the Zoning Bylaw.*

dm  
AK

25-045      Human Resource      *Moffatt:* That the Human resource committee speak with Administration prior to the April 2025 council meeting.

**CARRIED**

25-046      Excel 7- Shop      *Hanson:* That the final invoice of \$3330.00 be authorized for payment to Excel 7 for the municipal shop.

**CARRIED**

25-047      Legal Meeting Airport Board      *McCorriston:* That the administrator be authorized to to set an appointment with Tim Hansen with Chow McLeod, Moose Jaw, SK to provide the council with Details on the establishing of an airport management board.

**CARRIED**

25-048      Legal Meeting Airport Board      *Doll:* That the administrator be authorized to set an appointment with SARM legal department to discuss the municipal risks and liabilities associated with forming the Airport Management Board.

**CARRIED**

25-049      Authority      *McAuley:* That the municipality delegate authority to Schaulk Van Der Merwe and Jeff St.Onge to manage the removal of the snow from the runway and insure Runway conditions are being reported to the appropriate authorities.

**CARRIED**

25-050      Yield Sign      *McTavish:* That the yield signs located at intersection of Rge Rd 1302 and Twp Rd 131- has a yield sign placement on the north/south designation. Council gives authority to the public works to change the designation to the east/west, as soon as weather permits.

**CARRIED**

25-051      Dust Control      *Hanson:* That the municipality provide dust control for 2025 with Calcium Chloride to be applied by Clarke's Contracting & Maintenance at 0.395/litre applied.

**CARRIED**

25-052      Rocanville Wildlife      *Moffatt:* That the Municipality donate \$150 to the Wapella Pipestone Wildlife for their 2025 Annual Wildlife Supper.

**CARRIED**

DM  
AK

25-053      Subdivision      *Dobson:* That the municipality approves the subdivision on the NW-32-13-31-W1 for 10 residential lots, as it meets the requirements of section 5.3.3 of the OCP and the section 7 of the Zoning Bylaw.

**CARRIED**

25-054      Welwyn Summer Students      *Doll:* That the following individuals be hired as Welwyn Summer Students at minimum wage for 2025  
Lily Blondeau-Callin, Brinley Townsend, Lauren Hamilton

**CARRIED**

25-055      Admin Holidays      *Moffatt:* That the municipality approve the following holiday for the administrator, Kendra Lawrence  
March 24, 2025- April 5, 2025.

**CARRIED**

25-056      Meeting Change      *Hamilton:* That council reschedule the regular meeting of council from Tuesday, April 8, 2025 to Tuesday, April 15, 2025 – to accommodate the administrations Holidays.

**CARRIED**

25-057      Course Cancellation      *McAuley:* That the administrator be authorized to cancel the Waste Water Course registration for Blake Kennedy, at the Southeast Regional College.

**CARRIED**

*Councillor Hamilton left the meeting at 12:45pm, with no intent to return.*

*Recessed for lunch at 12:45pm*

*Reconvened at 1:05pm*

*Delegation of the Road Construction Crew at 1:05pm. Dave Osbourne attended from 1:05pm to 1:15pm and Darcy Jamieson attended from 1:20 to 1:30pm.*

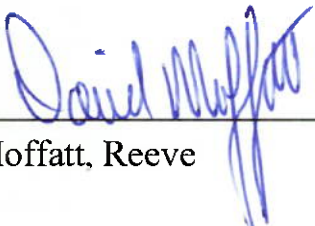
25-058      Extra Hours      *McAuley:* That the municipality acknowledges the extra hours earned by the public works staff during snow removal of the winter of 2024-2025 be recognized “earned days off”, similar to holidays.


**CARRIED**

25-059      Adjourned      *McCorriston:* That this meeting be adjourned at 2:40pm

**CARRIED**

Adopted this 15th day of April, 2025

  
\_\_\_\_\_  
David Moffatt, Reeve

  
\_\_\_\_\_  
Kendra Lawrence – Administrator

Bank Code - AP - ACCTS PAYABLE

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
26562	2025-02-20	Ministry of Agriculture Issued Minister of Finance	D509773-0102431	Accrual Sand & Gravel Development Leas	33.99	33.99 ✓
26563	2025-02-20	Uline Canada Corporation	15257366	Accrual Signage for shop	197.58	197.58 ✓
26564	2025-03-07	Molly Martens	2025 Scholarshi	2024-2025 Scholarship	1,000.00	1,000.00 ✓
26565	2025-03-07	Lily Callin Blondeau	July 2024	Maintenance 9.75 hrs x \$14	136.00	136.00 ✓
26566	2025-03-18	Hudson Bay Route Association	2025 Membership	2025 Membership fees	300.00	300.00 ✓
26567	2025-03-18	Kendra Lawrence	Div 4 ByElectio	Div 4 ByElection - R0 16hrs x \$30	480.00	1,180.00 ✓
		2025 SARM Annua		2025 SARM Annual Conv Mileage	700.00	
26568	2025-03-18	Playfair Daycare Inc.	2025 Sponsor	2025 Sponsorship	16,000.00	16,000.00 ✓
26569	2025-03-18	Red Coat Waste	5447	2024 Capital/Waste/Recycle Lev	14,876.05	14,876.05 ✓
26570	2025-03-18	SaskTip Inc	2025 Tip	2025 Membership	100.00	100.00 ✓
26571	2025-03-18	Superior Ag-Auto	22391	Bracket repair on JD Grader	38.21	38.21 ✓
26572	2025-03-18	Valleyflats Veterinary Service	597856	Stray Dog	222.00	222.00 ✓
Total Computer Cheque:						34,083.83

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
747	2025-02-21	Highway One Drilling (EFT)	5978	Accrual Regional Park Well Abandonment	6,433.01	6,433.01 ✓
748	2025-02-28	Moosomin Regional Park (EFT)	Feb 2025	February 2025 Collections	1,575.99	1,575.99 ✓
Total EFT:						8,009.00

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202502MC	2025-02-28	Collabria	Feb 2025	Postage Machine Lease & Sample	114.26	114.26 -
202502MEPP	2025-02-28	MEPP	Feb 2025	Feb 2025 Water & PP 3 & 4	9,119.18	9,119.18 -
202502Power	2025-02-28	VOID - Wrong month				
202502School	2025-02-28	Ministry of Finance	Feb 2025	School Collect 2025 February	1,532.40	1,532.40 -
202502Source	2025-02-28	Canada Customs & Revenue Agenc	Feb 2025 RP1	Feb 2025 Source Deductions RP1	19,527.59	19,570.32 -
			Feb 2025 RP2	Source Deductions RP2 Feb 2025	42.73	
202503Energy	2025-03-18	SaskEnergy	Dec06/24-Jan08/	Wei-FH,H,WTP RM-Off&Shop	2,630.17	4,942.88 -
			Jan08-Feb06/25	Wei-FH,H,WTP RM-Off&Shop	2,312.71	
202503JDFin	2025-03-18	Collabria	Issued Collabria			
			3329430	Oil Filter & Seal	70.61	70.61 -
202503MC	2025-03-18	Collabria	Mar 2025	Postage Machine Lease & Sample	1,116.74	1,116.74 -
202503Power	2025-03-18	SaskPower	412000007448	February 2025 Power	2,477.62	2,477.62 -
Total Online Banking:						38,944.01

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name
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R.M. of Moosomin  
List of Accounts for Approval  
Batch: 2025-00024 to 2025-00039

	Invoice #	Reference	Invoice Amount	Payment Amount
202503Phone	2025-03-18 Sask Tel			
	76478239Feb2025	Office Internet Feb 25 2025	94.30	
	94842571Feb2025	Securtek&WTP Phone Feb 22/25	133.41	
	94136823Feb2025	Office IBC Phone Feb 25-2025	335.65	563.36
		Total Automatic Withdrawal:		563.36

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP - 749	A & T Tire (EFT)				
	177589	Batteries for Backhoe & plow tire r		451.77	
	177445	Plow Tire Repair		48.84	500.61
PP - 751	Borderland Co-Operative Ltd				
	Feb 2025	Fuel & Supplies		8,291.75	8,291.75
PP - 754	Canadian Pacific Railway Co (EFT)				
	11165372	Signalized crossing - terminal		403.50	403.50
PP - 750	Cheryl Barrett (EFT)				
	Div 4 Election	Div 4 By-Election Poll Clerk		400.00	400.00
PP - 752	Cheryl Barrett-Kendra Lawrence (EFT)				
	2025-03	March 2025 Janitorial		410.00	410.00
PP - 753	ClearTech Industries Inc. (EFT)				
	1148718	Sodium Hypochlorite		851.26	851.26
PP - 755	Flatland Plumbing & Heating Ltd (EFT)				
	15310	Install Line & Outlets for Oil Pump		1,654.54	
	15370	Boiler no heat		187.32	1,841.86
PP - 756	Hogarth's Lawn & Garden (EFT)				
	9941	February 2025 Sidewalk Cleaning		514.37	514.37
PP - 757	Jay's Transportation Group - EFT				
	60703	Freight from Brandt		251.65	
	162622	Freight from Finning		251.65	503.30
PP - 758	Loraas Disposal (EFT)				
	8163469	Garbage/Recycle Service		173.92	173.92
PP - 759	Mazergroup Napa Moosomin (EFT)				
	200-083675	Windshield Washer Fluid		21.71	
	200-083614	Flap Wheels		34.38	
	200-083601	Sawzall Blades		64.19	120.28
PP - 762	RM of Martin No 122 (EFT)				
	2025-00014	2025 Feb Assist Admin & Fleming		1,587.64	1,587.64
PP - 761	RMAA (EFT)				
	2024 Convention	2025 Convention		100.00	100.00
PP - 760	Rhino Dirt Works Ltd. (EFT)				
	2024110	Snow Removal - Various Location:		10,248.00	10,248.00
PP - 763	Town of Moosomin (EFT)				
	Nov-Jan/25NewSh	Water/Sewer/Fire- Shop		300.00	
	Nov24-Jan 2025	Water/Sewer/Fire- Old Shop		209.00	
	Nov24-Jan2025	Water/Sewer/Fire - Office		209.00	
	250003-042	Arnason paid in error s/b Town		157.30	875.30
PP - 764	Twin Auto & Ag (EFT)				
	Feb 2025	Oil Tanks, JD Grader,		653.48	653.48
		Total Proposed Payments:			27,475.27

Total AP: 109,075.47

Bank Code - MUN AIR - Municipal Airport Bank

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
57- Man	2025-03-18	Air Andrew Ltd 2069	De-Icer	3,700.48	3,700.48 -
59- Man	2025-03-18	Air Andrew Ltd 2068	De-Icer (tote)	3,252.11	3,252.11 -
60- Man	2025-03-18	Rocky Mountain Equipment 41876	Snow Blower Install	3,722.62	
		85305	Angle Broom & Snow Bucket	18,262.95	21,985.57 -
Total Computer Cheque:					28,938.16

58-MAN VOID

EFT

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
56	2025-02-21	REV - Roadly (EFT)			
57	2025-03-07	Roadly (EFT) 634	Accrual Pump Manifold Filter	117.08	117.08 -
Total EFT:					117.08

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP - 58	HM Aero Inc (EFT) 141-007	Airport Development Plan	3,223.50	3,223.50 -
Total Proposed Payments:				3,223.50

Total MUN AIR: 32,278.74  
Grand Total: 141,354.21

Certified Correct This March 14, 2025

+Payroll 31,780.39  
173,134.60

Reeve

Administrator

*[Signature]*  
Crist B Dob

Cheque Reconciliation Report

For Period End Dates: 07Feb2025 to 14Mar2025

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	GIB002	530	530	04	15Feb2025	2504	20Feb2025	2251.36	Open
Deposit	LAW001	510	510	04	15Feb2025	2504	20Feb2025	2665.24	Open
Deposit	JAM001	530	530	04	15Feb2025	2505	20Feb2025	1935.98	Open
Deposit	KEN001	530	530	04	15Feb2025	2506	20Feb2025	2226.72	Open
Deposit	OSB001	530	530	04	15Feb2025	2507	20Feb2025	2502.40	Open
Deposit	STE001	530	530	04	15Feb2025	2508	20Feb2025	2450.44	Open
Deposit	HAM001	580	WELW	02	28Feb2025	2502	28Feb2025	2478.87	Open
Deposit	BOW001	585	WAST	02	28Feb2025	2502	28Feb2025	469.23	Open
Deposit	GIB002	530	530	05	01Mar2025	2505	06Mar2025	2439.09	Open
Deposit	LAW001	510	510	05	01Mar2025	2505	06Mar2025	2665.24	Open
Deposit	JAM001	530	530	05	01Mar2025	2506	06Mar2025	1935.98	Open
Deposit	KEN001	530	530	05	01Mar2025	2507	06Mar2025	2403.91	Open
Deposit	OSB001	530	530	05	01Mar2025	2508	06Mar2025	2704.46	Open
Deposit	STE001	530	530	05	01Mar2025	2509	06Mar2025	2651.47	Open

Report Summary

Outstanding Deposits:	31780.39	(14)
Total:	31780.39	(14)