

Minutes of Regular Meeting of the Council of the Rural Municipality of Moosomin No. 121 held on Tuesday, November 12, 2024 at the Council Chambers at 602 Main Street, Moosomin, Saskatchewan.

Present were:	Reeve	David Moffatt
	Councilors,	
	Division 1,	Jeff McMullen
	Division 2,	Rob Hanson
	Division 3,	Herb Doll
	Division 4,	Mark McCorriston
	Division 5,	Dale McAuley
	Division 6,	Ernest Dobson
	Division 7,	Vernon Hamilton

The meeting was called to order 8:40 am by Reeve Moffatt.

24-194	Minutes	<i>Doll:</i> That the minutes of the regular meeting of council held October 8, 2024 are approved as distributed.
--------	---------	---

CARRIED

24-195	Minutes	<i>McMullen:</i> That the minutes of the special meeting of council held October 23, 2024 are approved as distributed.
--------	---------	--

CARRIED

24-196	Financial Activities	<i>Hamilton:</i> That the statement of financial activities for the month of October 2024 are accepted as read.
--------	----------------------	---

CARRIED

24-197	Accounts for Approval	<i>Hanson:</i> That the list of Accounts for Approval, attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments, Conexus Credit Union Cheque Numbers 26506 to 26519, in the amount of \$266,409.41 be approved for payment.
--------	-----------------------	--

CARRIED

Councilor McCorriston arrived to the meeting at 8:50am.

24-198	Electrical Tender	<i>McCorriston:</i> That the municipality will reject all bidders for the Airport Electrical Tender, as there are multiple items that need to be re-designed and made clearer in a new tender process to take place in 2025.
--------	-------------------	--

CARRIED

24-199	Electrical Review	<i>McAuley:</i> That the municipality authorize councilor Rob Hanson and Flying Club president to work with the Reeve, CAO and the engineering firm to re-vamp the Airport electrical design plans.
--------	-------------------	---

CARRIED

DM
KR

- | | | |
|--------|----------------------|---|
| 24-200 | Shop Lease | <i>Dobson:</i> That the municipality enter into a commercial lease agreement with Roy Farms Inc, on the rental of the old municipal shop- located at 1302 North Front Street.
CARRIED |
| 24-201 | Policy/Safety Manual | <i>McAuley:</i> That the municipality approves the Policy/Safety manual as distributed to council by the Administrator.
CARRIED |
| 24-202 | Mantl | <i>Dobson:</i> That the administrator be instructed to invite Mantl representatives to attend the next meeting of council for discussions concerning the tax exemption policy and application to their property.
CARRIED |
| 24-203 | Resignation | <i>Hamilton:</i> That the municipality acknowledges the resignation of Councilor Mark McCorriston effective November 12, 2024.
CARRIED |
| 24-204 | By-Election | <i>McMullen:</i> That the municipality set a By-election for the position of Division 4 to take place on Wednesday, February 19, 2025.
CARRIED |
| 24-205 | SARM Conv. 2024 | <i>Moffatt:</i> That Dale McAuley be appointed as official delegate to the SARM convention in Saskatoon on November 20& 21, 2024, and the other council members and the administrator attend as visiting delegates.
CARRIED |
| 24-206 | Sr.Rangers Advert. | <i>McAuley:</i> That the municipality support the Senior Rangers Hockey Team with a program advertisement at a cost of \$250.00 for 2024-25 season.
CARRIED |
| 24-207 | Weed Inspection | <i>Doll:</i> That the municipality acknowledges the 2024 Weed inspection report from inspector Gerald Flaman
CARRIED |
| 24-208 | Harrow & Bar | <i>Hamilton:</i> That construction operator Darcy Jamieson be reimbursed for purchasing a harrow and pull bar in the amount of \$150.00.
CARRIED |

pm
KL

- | | | |
|--------|------------------------------|---|
| 24-209 | Adverting | <i>McAuley:</i> That the municipality approve participation in the Mining edition of the World Spectator.
CARRIED |
| 24-210 | Holiday Ad | <i>McAuley:</i> That the Municipality participate in the World Spectator's Christmas Greetings and New Year Greeting Ads at a cost of \$150 and \$75 respectively.
CARRIED |
| 24-211 | DayCare Contribution | <i>McMullen:</i> That the municipality will be a Bright Futures Sponsor to the Playfair Day Care- second Building expansion project. This is an \$80,000 commitment over 5 years.
CARRIED |
| 24-212 | Welwyn Kids Xmas | <i>Hamilton:</i> That the municipality support the Welwyn Christmas Party with a contribution of \$200.00 for 2024.
CARRIED |
| 24-213 | Snow Removal Sidewalk-Office | <i>McMullen:</i> That the municipality contract the services of Hogarth's Lawn & Service for the removal of snow from the municipal office sidewalk at a cost of \$45.00/removal for the 2024-2025 winter season.
CARRIED |
| 24-214 | Dev. Permit 2024-002 | <i>Dobson:</i> That the municipality approve Development Permit 2024-002 for the construction of a private Runway on NE/NW-14-15-31-W1.
CARRIED |
| 24-215 | Cat Trailer Tender | <i>Hanson:</i> That the municipality accept the tender from GB Bowey Farms for the purchase of the Cat trailer for \$8000.00.
CARRIED |
| 24-216 | Degelman | <i>McMullen:</i> That the municipality accept the tender from Ken Turpie for the purchase of the 2015 Degelman 15ft mower for a purchase price of \$25,250.00.
CARRIED |
| 24-217 | Tender Degelman Rock Picker | <i>McAuley:</i> That the administrator be authorized to place a tender- for sale of the 2016 Degelman 7200 Rock Picker.
CARRIED |

AM
KR

- 24-218 Employee Committee *Moffatt:* That the employee committee be instructed to continue discussions with the public works staff regarding wages and winter work schedule, and bring back results to December 2024 meeting.
CARRIED

Councilor Hamilton declared a conflict of interest in the discussion of water salary at 11:30am and left the meeting with no intent to return.

- 24-219 2025 Admin *McMullen:* That Chief Administrative officer receive the following wage for 2025. Reflecting the SARM/RMAA salary schedule and extra services for the SSA and Fleming.
Chief Administrative Officer- Kendra Lawrence Annual Salary \$ 120,022.00/year
CARRIED

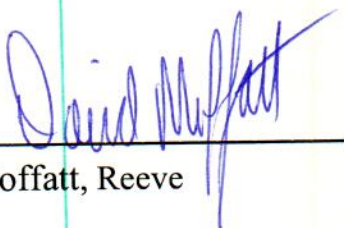
- 24-220 2025 Wages *Hanson:* That the following be advised of 2.0% wage increase for 2025. The salary increases for 2025 are as follows:
Waste Water Opr. Carl Bowey Annual Salary \$ 5867.05/year
CARRIED

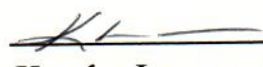
- 24-221 Assistant *McCorriston:* That the municipality retain the services of Cheryl Barrett as a one day a week assistant to the RM of Moosomin No. 121
CARRIED

- 24-222 Employee Bonus *McMullen:* That the administrator is authorized to issue Christmas Bonus to the employees as follows:
\$1000.00 to Kendra Lawrence, Cheryl Barrett, Bobby Stevens, Blake Kennedy, Faron Gibson, and Amber Hamilton
\$800.00 to Darcy Jamieson and Dave Osbourne
\$400.00 to Carl Bowey
CARRIED

- 24-223 Adjourned *McAuley:* That this meeting be adjourned at 1:00pm
CARRIED

Adopted this 10th day of December, 2024


David Moffatt, Reeve


Kendra Lawrence – Administrator

R.M. of Moosomin
List of Accounts for Approval
Batch: 2024-00118 to 2024-00128

Page 1

Date Printed
2024-11-07 9:52 AM

Bank Code - AP - ACCTS PAYABLE

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
26506	2024-10-31	Pitney Bowes Leasing 3202453065	Postage Machine Lease	84.92	84.92
26507	2024-10-31	Royal Canadian Legion #081 2024 Donation	Wreath - 2024	70.00	70.00
26508	2024-10-31	Royal Canadian Legion No. 112 2024 Donation	2024 Wreath Donation	50.00	50.00
26509	2024-11-12	First Choice Mobile Wash 575021	Wash Grader/Tractor	630.00	630.00
26510	2024-11-12	Gerald Flaman 2024 Weed	2024 Weed Inspection Service	148.00	148.00
26511	2024-11-12	Hub International Ltd Issued SGI Canada 2024 Pkg Policy	2024-25 Package Policy	991.10	991.10
26512	2024-11-12	Levi Jamieson 2024 Beaver	21 Beaver at various locations	630.00	630.00
26513	2024-11-12	Kendra Lawrence RMAA 2024	500 km x \$0.70 Mileage to RMAA	350.00	350.00
26514	2024-11-12	Tom Lowe 2024 Beaver	9 Beaver	270.00	270.00
26515	2024-11-12	Sean McTavish 2024 Gopher	2024 Gopher Poison Rebate	1,899.91	1,899.91
26516	2024-11-12	David Osbourne 5379	Flat Repair on F350	33.30	33.30
26517	2024-11-12	Canada Customs & Revenue Agenc 2024 El Pier	2024 El Pier Review	78.26	78.26
26518	2024-11-12	Tom's Electric 35970	Baseboard Heaters in old shop	410.65	410.65
26519	2024-11-12	Vern Stein 2024-38 2024-37	Repair to front step at office Repairs to Old Shop	3,052.50 5,217.00	8,269.50
				Total Computer Cheque:	13,915.64

EFT

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
638	2024-10-31	Moosomin Regional Park (EFT) Oct 2025	October 2024 Collections	5,069.09	5,069.09
639	2024-10-31	SHA - Financial Services (EFT) Water Testing	Water Testing	253.00	253.00
				Total EFT:	5,322.09

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
202410Energy	2024-10-31	SaskEnergy Sep6-Oct7/24 Aug29-Sep26/24	Wei-FH,H,WTP RM-Off&Shop Aug 29-Sept 26/24 New Shop Gas	445.04 53.01	498.05
202410Hail	2024-10-31	Saskatchewan Municipal Oct 2024	Hail Collections - October 2024	42,794.02	42,794.02
202410JD	2024-10-31	Pattison Agriculture (JD Fin) 3269358	Grille & hose cover	705.65	705.65
202410MC	2024-10-31	Collabria Oct 2024 3262415 3263330 90114	Airport & Meeting JD 7230 AC Repair Cotter Pins 7 pin plug for Quad Trac	384.82 3,574.39 34.08 55.43	3,993.29 55.43
202410MEPP	2024-10-31	MEPP Oct 2024	Oct 2024 Water & PP 21-22	7,552.86	7,552.86
202410Power	2024-10-31	SaskPower 422000003417	September 2024 Power	2,031.65	2,031.65
202410School	2024-10-31	Ministry of Finance Oct 2024	School Collect 2024 October	55,168.35	55,168.35
202410Source	2024-10-31	Canada Customs & Revenue Agenc			

R.M. of Moosomin
List of Accounts for Approval
Batch: 2024-00118 to 2024-00128

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		Oct 2024 RP1	Oct 2024 Source Deductions RP1	19,619.35	
		Oct 2024 RP2	Source Deductions RP2 Oct 2024	41.44	19,660.79
			Total Automatic Withdrawal:		132,460.09

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
202410	2024-10-31	Sask Tel 40807	Cable repair on Correction Line	3,010.03	3,010.03
202411	2024-11-12	Sask Tel 76478239Oct2024 94842571Oct2024 94136823Oct2024	Office Internet Oct 25 2024 Securtek&WTP Phone Oct 22/24 Office IBC Phone Oct 25-2024	94.30 133.41 335.65	563.36
			Total Automatic Withdrawal:		3,573.39

PROPOSED PAYMENTS

Payment #	Vendor Name	Reference	Invoice Amount	Payment Amount
	Invoice #			
PP -	101197539 Saskatchewan Ltd.			
	2024-550	Load & Haul to both shops	1,155.00	1,155.00
PP - 640	A & T Tire (EFT)			
	175830	3/4 Ton Tire Repair	47.18	47.18
PP - 641	Burns Maendel Consulting (EFT)			
	9557	Shop Construction Admin	1,553.95	
	9578	Shop Site Staking	2,446.51	4,000.46
PP - 643	Canadian Pacific Railway Co (EFT)			
	11161999	Signalized crossing - terminal	403.50	403.50
PP - 642	Cheryl Barrett-Kendra Lawrence (EFT)			
	2024-11	November 2024 Janitorial	410.00	410.00
PP - 644	Dionco Sales & Service Ltd (EFT)			
	29247	10 Curved Grader Blades	1,672.50	1,672.50
PP - 645	Flatlander Express (EFT)			
	73123	Freight Charges	20.66	20.66
PP - 646	Heartland Vac & Sanitary (EFT)			
	2024-3545	Pumped New Shop Septic Tank	183.75	183.75 ✓
PP - 647	Loraas Disposal (EFT)			
	8128508	Garbage/Recycle Service	171.80	
	8130593	Garbage/Recycle Service	764.93	936.73 ✓
PP - 648	MazerGroup/Moosomin (EFT)			
	26002	Coupling for stone picker	24.09	24.09 ✓
PP - 649	Mazergroup Napa Moosomin (EFT)			
	200-078154	Liquid Wrench	28.84	
	200-079261	Terri Towels	38.60	67.44 ✓
PP - 650	Mullett's Home Hardware (EFT)			
	Oct 2024	Water, GBags, Cleaning Supp, Tat	188.20	188.20 ✓
PP - 652	RM of Martin No 122 (EFT)			
	2024-00051	2024 Oct Assist Admin & Fleming	1,215.99	1,215.99 ✓
PP - 653	RPM Service Ltd (EFT)			
	11521	Stanadyne for Waterpump	54.32	54.32 ✓
PP - 651	Rhino Dirt Works Ltd. (EFT)			
	2024072	4 Culverts on Tower Road	5,294.70	
	2024083	Lower Culvert in Cemetery Rd	2,036.85	
	2024084	Culvert in Lawrence Rd & Grid 60C	3,951.60	
	2024085	Culvert on Gary McMullen Rd	1,304.25	
	2024086	3 Culverts on Abrahamson Rd	1,426.35	
	2024088	Backfill stones on Tower Road	1,182.15	15,195.90 ✓
PP - 654	SHA - Financial Services (EFT)			
	3489964	Water Testing at Rink	23.00	
	1193755	Welwyn Lagoon Effluent Testing	98.25	121.25 ✓
PP - 656	Taxervice (EFT)			
	2423214	Tax Enforcement - [REDACTED]	48.90	
	2423215	Tax Enforcement - [REDACTED]	244.50	293.40 ✓
PP - 659	The World Spectator (EFT)			
	192214	Shop Rent & Equipment Sale Ads	703.50	
	192623	Voting Ballots & Seals for Ballot Bc	226.72	
	192213	Notice of Advance & Notice of Vot	420.00	1,350.22 ✓

Date Printed
2024-11-07 9:52 AM

R.M. of Moosomin
List of Accounts for Approval
Batch: 2024-00118 to 2024-00128

Page 3

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP - 657	Town of Moosomin (EFT) 2024-00619	Fire Hydrant in East Subdivision	33,860.87	33,860.87 ✓
PP - 658	Twin Auto & Ag (EFT) Oct 2024	Supplies	121.57	121.57 ✓
Total Proposed Payments:				61,323.03
Total AP:				216,594.24

Date Printed
2024-11-07 9:52 AM

R.M. of Moosomin
List of Accounts for Approval
Batch: 2024-00118 to 2024-00128

Page 4

Bank Code - MUN AIR - Municipal Airport Bank

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
49- Man	2024-11-12	JetPro Consultants Inc. 2404	Airport Instrument Flight Proced M	4,200.00	4,200.00 ✓
50- Man	2024-11-12	Tom's Electric 35943	Temporary Lighting at Airport	8,555.11	8,555.11 ✓
Total Computer Cheque:					12,755.11

EFT

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
50	2024-10-10	Brandon Flight Centre (EFT) 29009	Bag Tug & Generator (Unitow)	8,400.00	8,400.00 ✓
Total EFT:					8,400.00

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Flaman Sales Ltd (EFT) 1610	Post Pounder Rental for Airport	396.83	396.83
PP -	Town of Moosomin (EFT) 2024-00573	Rental of FCC for Airport Grand Oj	393.75	393.75
Total Proposed Payments:				790.58

Total MUN AIR: 21,945.69
Grand Total: 238,539.93

+ Payroll 27,867.48

Certified Correct This November 12, 2024

266,409.41

Erin B Dobson
[Signature]

Cheque Reconciliation Report

For Period End Dates: 04Oct2024 to 11Nov2024

PP 21 & 22 of October 2024

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	GIB002	530	530	21	12Oct2024	2421	17Oct2024	1905.49	Open
Deposit	LAW001	510	510	21	12Oct2024	2421	17Oct2024	2877.63	Open
Deposit	JAM001	530	530	21	12Oct2024	2422	17Oct2024	1914.87	Open
Deposit	KEN001	530	530	21	12Oct2024	2423	17Oct2024	1857.70	Open
Deposit	OSB001	530	530	21	12Oct2024	2424	17Oct2024	1914.87	Open
Deposit	STE001	530	530	21	12Oct2024	2425	17Oct2024	2113.78	Open
Deposit	HAM001	580	WELW	10	31Oct2024	2410	31Oct2024	2025.58	Open
Deposit	BOW001	585	WAST	10	31Oct2024	2410	31Oct2024	460.27	Open
Deposit	GIB002	530	530	22	26Oct2024	2422	31Oct2024	1994.01	Open
Deposit	LAW001	510	510	22	26Oct2024	2422	31Oct2024	2877.63	Open
Deposit	JAM001	530	530	22	26Oct2024	2423	31Oct2024	1914.87	Open
Deposit	KEN001	530	530	22	26Oct2024	2424	31Oct2024	1925.52	Open
Deposit	OSB001	530	530	22	26Oct2024	2425	31Oct2024	1914.87	Open
Deposit	STE001	530	530	22	26Oct2024	2426	31Oct2024	2172.39	Open

Report Summary

Outstanding Deposits: 27869.48 (14)

Total: 27869.48 (14)