

Minutes of Regular Meeting of the Council of the Rural Municipality of Moosomin No. 121 held on Tuesday, April 9, 2024 at the Council Chambers at 602 Main Street, Moosomin, Saskatchewan.

|               |             |                  |
|---------------|-------------|------------------|
| Present were: | Reeve       | David Moffatt    |
|               | Councilors, |                  |
|               | Division 1, | Jeff McMullen    |
|               | Division 2, | Rob Hanson       |
|               | Division 3, | Herb Doll        |
|               | Division 4, | Mark McCorriston |
|               | Division 5, | Dale McAuley     |
|               | Division 6, | Ernest Dobson    |
|               | Division 7, | Vernon Hamilton  |

*The meeting was called to order 8:30 am by Reeve Moffatt.*

|        |         |   |
|--------|---------|---|
| 24-056 | Minutes | <i>McCorriston:</i> That the minutes of the regular meeting of council held March 11, 2024 are approved as distributed. |
|--------|---------|---|

**CARRIED**

|        |         |  |
|--------|---------|--|
| 24-057 | Minutes | <i>Doll:</i> That the minutes of the special meeting of council held March 21, 2024 are approved as distributed. |
|--------|---------|--|

**CARRIED**

|        |                      |   |
|--------|----------------------|---|
| 24-058 | Financial Activities | <i>Hamilton:</i> That the statement of financial activities for the month of March 2024 are accepted as read. |
|--------|----------------------|---|

**CARRIED**

|        |                       |  |
|--------|-----------------------|--|
| 24-059 | Accounts for Approval | <i>McMullen:</i> That the list of Accounts for Approval, attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments, Conexus Credit Union Cheque Numbers 26420 to 26427, in the amount of \$639,806.52 be approved for payment. |
|--------|-----------------------|--|

**CARRIED**

*Delegation of Foreman Bobby Stevens – 8:30am- 9:00am- report on the Public works crew, graveling and maintenance projects.*

*Delegation of APAS representative- Trevor Green- 9:00am-9:20am- provided a semi-annual report on the activities of APAS.*

*Delegation of Adrian Hanson- 9:30 am-10:00am regarding a Water Security Drainage project application. Bringing the RM up to date on the project and sought approval for road allowance.*

|        |                  |   |
|--------|------------------|---|
| 24-060 | Drainage Project | <i>McMullen:</i> That the municipality give approval for the drainage project application and acknowledge that it involves the road allowance on Rge Rd 1311 between SW-01-13-31-W1 and SE-02-13-31-W1. |
|--------|------------------|---|

**CARRIED**

*Handwritten initials: m, KR*



***Public Hearing for the Official Community Plan to make changes to the Future land use map as a flexible guide for growth and not as a restrictive map. Amendments to the Future land Use map will no longer be required to accommodate the rezoning and development of the land parcels not in compliance with the map and to the Zoning Bylaw for the rezone of land from A-Agriculture District to H- hamlet District. Hearing be opened at 10:00am.***

|        |                       |  |
|--------|-----------------------|--|
| 24-061 | Draft 2022<br>version | <i>Dobson:</i> That the municipality acknowledge the draft of the 2023 Audited Financial Statements. |
|--------|-----------------------|--|

**CARRIED**

|        |                   |  |
|--------|-------------------|--|
| 24-062 | Auditor<br>Tender | <i>McAuley:</i> That the administrator be authorized to place a tender for the 2024 auditing services. |
|--------|-------------------|--|

**CARRIED**

|        |                         |  |
|--------|-------------------------|--|
| 24-063 | Education<br>Mill Rates | <i>Hanson:</i> That the municipality acknowledge the 2024 Education Mill Rates set by Ministry of Education<br>Agriculture 1.42 mills<br>Residential 4.54 mills<br>Commercial/Industrial 6.86 mills<br>Resource 9.88 mills |
|--------|-------------------------|--|

**CARRIED**

|        |            |   |
|--------|------------|---|
| 24-064 | Ag Society | <i>McMullen:</i> That the municipality support the Moosomin Horticulture & Agriculture Society with a contribution of \$150.00. |
|--------|------------|---|

**CARRIED**

|        |  |   |
|--------|--|---|
| 24-065 | Tim Horton<br>Smile Cookie<br>Campaign | <i>Moffatt:</i> That the municipality support the Tim Hortons Smile Cookie Campaign in support of the Play Fair Day Care with a "sponsor for the day" at a value of \$3000. |
|--------|--|---|

**CARRIED**

|        |          |   |
|--------|----------|---|
| 24-066 | Grad Ad. | <i>Hanson:</i> That the municipality will post an advertisement congratulating the 2024 graduates for \$70. |
|--------|----------|---|

**CARRIED**

***Public Hearing for the Official Community Plan to make changes to the Future land use map as a flexible guide for growth and not as a restrictive map. Amendments to the Future land Use map will no longer be required to accommodate the rezoning and development of the land parcels not in compliance with the map and to the Zoning Bylaw for the rezone of land from A-Agriculture District to H- hamlet District. Hearing be closed at 11:00am, with no persons attending, no correspondence received.***

|                   |                                 |  |
|-------------------|---------------------------------|--|
| <del>24-067</del> | <del>Bylaw No.<br/>314/24</del> | <del><i>Dobson:</i> That Bylaw No. 314/24 being an OCP amendment for the R.M. of Moosomin No. 121 be given second read. Rescinded by Resolution 24-118</del> |
|-------------------|---------------------------------|--|

**CARRIED**





24-068 ~~Bylaw No. 314/24~~ ~~McCorriston: That Bylaw No. 314/24 being an OCP amendment for the R.M. of Moosomin No. 121 be given 3<sup>rd</sup> reading and adopted.~~ Rescind by Resolution # 24-119  
**CARRIED**

24-069 Budget Mtg *McCorriston:* That the municipality schedule a Budget Meeting for Wednesday, April 24, 2024 at 8:30am.  
**CARRIED**

*Reeve David Moffatt indicated he would relinquish the chair seat to Deputy Reeve Herb Doll due to a conflict of interest in the summer student application review. Chair was relinquished at 11:10 am and Reeve Moffatt vacated the council chambers.*

24-070 Summer Student *Doll:* That the municipality hire Wyatt Moffatt as the 2024 summer student at \$25.00/hour.  
**CARRIED UNANIMOUSLY**

*Reeve David Moffatt returned to the council at 11:20am- Deputy Reeve Herb Doll relinquished the chair and Reeve Moffatt resumed the chair at 11:20am.*

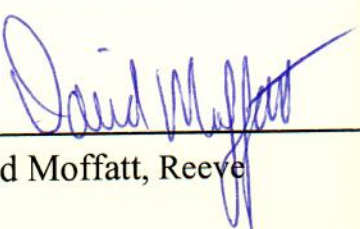
24-071 Employee Construction *McCorriston:* That the municipality hire David Osbourne at \$ 38.50/hour with 4 weeks of holidays for the Construction crew with a 6 month probation period.  
**CARRIED**

24-072 Employee Construction *Dobson:* That the municipality hire Darcy Jamieson at \$ 38.50/hour with 4 weeks of holidays for the Construction crew with a 6 month probation period.  
**CARRIED**

24-073 Grader Operator *McCorriston:* That the municipality increase the wages of grader operators Blake Kennedy and Faron Gibson to \$37.00/hour with a May 13/2024 effective date.  
**CARRIED**

24-074 Adjourned *Dobson:* That this meeting be adjourned at 12:30pm  
**CARRIED**

Adopted this 7th day of May, 2024

  
David Moffatt, Reeve

  
Kendra Lawrence – Administrator



Bank Code - AP - ACCTS PAYABLE

COMPUTER CHEQUE

| Payment #              | Date       | Vendor Name                   | Invoice #       | Reference                         | Invoice Amount | Payment Amount |
|------------------------|------------|-------------------------------|-----------------|-----------------------------------|----------------|----------------|
| 26420                  | 2024-03-11 | Alyssa Rasmuson               | 2023/24 Scholar | 2023/24 Scholarship               | 1,000.00       | 1,000.00       |
| 26421                  | 2024-04-09 | Delcowater                    | 39964           | Calibration Kit                   | 582.75         | 582.75         |
| 26422                  | 2024-04-09 | H & S Repairs Ltd             | 4538            | Door glass for CAT Grader         | 1,257.76       | 1,257.76       |
| 26423                  | 2024-04-09 | Kendra Lawrence               | 2024Melville    | Spring Workshop Melville 328 x 0. | 229.60         | 229.60         |
| 26424                  | 2024-04-09 | Lee's Carpet Warehouse        | 60996           | Carpet for Office                 | 5,695.18       | 5,695.18       |
| 26425                  | 2024-04-09 | Nelson Granite Limited        | 101370          | Plaque-Vase x 2 (Bowey)           | 1,281.00       | 1,281.00       |
| 26426                  | 2024-04-09 | S.G.I. Motor Vehicle Division | 719KNG 2024     | Vehicle Reg.                      | 242.94         | 242.94         |
| 26427                  | 2024-04-09 | Superior Ag-Auto              | 21747           | Steel & cut                       | 153.18         | 153.18         |
| Total Computer Cheque: |            |                               |                 |                                   |                | 10,442.41      |

EFT

| Payment #  | Date       | Vendor Name                           | Invoice # | Reference              | Invoice Amount | Payment Amount |
|------------|------------|---------------------------------------|-----------|------------------------|----------------|----------------|
| 452        | 2024-03-12 | VOID - Rejected EFT (Excel 7 Ltd (EFT |           |                        |                |                |
| 453        | 2024-03-12 | REV - Excel 7 Ltd (EFT)               |           |                        |                |                |
| 454        | 2024-03-31 | Moosomin Regional Park                | Mar 2024  | March 2024 Collections | 443.76         | 443.76         |
| 455        | 2024-04-08 | Excel 7 Ltd (EFT)                     | 4923      | Shop Progress #8       | 343,299.76     | 343,299.76     |
| Total EFT: |            |                                       |           |                        |                | 343,743.52     |

ONLINE BANKING

| Payment #             | Date       | Vendor Name                    | Invoice #      | Reference                      | Invoice Amount | Payment Amount |
|-----------------------|------------|--------------------------------|----------------|--------------------------------|----------------|----------------|
| 202403Energy          | 2024-03-31 | SaskEnergy                     | Feb07-Mar07/24 | Wel-FH,H,WTP RM-Off&Shop       | 1,710.65       | 1,710.65       |
| 202403JD              | 2024-03-31 | Pattison Agriculture (JD Fin)  | 3122974        | Pallet fork for JD 6155        | 1,387.50       | 1,387.50       |
| 202403MC              | 2024-03-31 | Collabria                      | Mar 2024       | Audit, Oil Samples, Building   | 11,255.78      | 11,255.78      |
| 202403MEPP            | 2024-03-31 | MEPP                           | Feb 2024-02    | Mar 2024 Water & PP 05 & 06    | 5,275.34       | 5,275.34       |
| 202403Power           | 2024-03-31 | SaskPower                      | 428000001863   | March 2024 Power               | 3,033.86       |                |
|                       |            |                                | 277800697678   | New Shop Power Feb 3 - Mar 04  | 81.29          | 3,115.15       |
| 202403School          | 2024-03-31 | Ministry of Finance            | March 2024     | School Collect 2024 March      | 1,819.27       | 1,819.27       |
| 202403Source          | 2024-03-31 | Canada Customs & Revenue Agenc | Mar 2024 RP1   | Mar 2024 Source Deductions RP1 | 10,890.99      |                |
|                       |            |                                | Mar 2024 RP2   | Source Deductions RP2 Mar 2024 | 41.44          | 10,932.43      |
| Total Online Banking: |            |                                |                |                                |                | 35,496.12      |

AUTOMATIC WITHDRAWAL

| Payment #                   | Date       | Vendor Name | Invoice #       | Reference                      | Invoice Amount | Payment Amount |
|-----------------------------|------------|-------------|-----------------|--------------------------------|----------------|----------------|
| 202404Phone                 | 2024-04-09 | Sask Tel    | 76478239Mar2025 | Office Internet March 25 2024  | 94.30          |                |
|                             |            |             | 94136823Mar2024 | Office IBC Phone March 25-2024 | 335.32         |                |
|                             |            |             | 94842571Mar2024 | Securtek&WTP Phone Mar 22/24   | 133.35         | 562.97         |
| Total Automatic Withdrawal: |            |             |                 |                                |                | 562.97         |

PROPOSED PAYMENTS



| Payment # | Vendor Name                          | Invoice #                        | Reference | Invoice Amount           | Payment Amount |
|-----------|--------------------------------------|----------------------------------|-----------|--------------------------|----------------|
| PP -      | A & T Tire (EFT)                     |                                  |           |                          |                |
|           | 172348                               | Snow Plow Tire Repair            |           | 111.56                   |                |
|           | 172509                               | Snow Plow Tire                   |           | 159.54                   |                |
|           | 172347                               | 3/4 Ton Tire Repair              |           | 47.18                    | 318.28         |
| PP -      | Airmaster Sales Ltd (EFT)            |                                  |           |                          |                |
|           | 64010                                | Speed, No Thru, Closed, Tpw&Rg   |           | 1,999.36                 | 1,999.36       |
| PP -      | Beaton Planning (EFT)                |                                  |           |                          |                |
|           | March 2024                           | Airport & Subdivision            |           | 601.97                   | 601.97         |
| PP -      | Borderland Co-Operative Ltd          |                                  |           |                          |                |
|           | Mar 2024                             | Fuel, Water, Battery Tester      |           | 9,372.44                 | 9,372.44       |
| PP -      | Burns Maendel Consulting (EFT)       |                                  |           |                          |                |
|           | 9021                                 | Shop - Construction Admin        |           | 2,677.23                 |                |
|           | 9107                                 | Shop - Construction Admin        |           | 10,727.56                | 13,404.79      |
| PP -      | Canadian Pacific Railway Co (EFT)    |                                  |           |                          |                |
|           | 11156535                             | Signalized crossing - terminal   |           | 403.50                   | 403.50         |
| PP -      | Cheryl Barrett-Kendra Lawrence (EFT) |                                  |           |                          |                |
|           | 2024-04                              | April 2024 Janitorial            |           | 410.00                   | 410.00         |
| PP -      | ClearTech Industries Inc. (EFT)      |                                  |           |                          |                |
|           | 1104857                              | Stenner 45MHP10 Injector Pump    |           | 1,405.47                 | 1,405.47       |
| PP -      | Dionco Sales & Service Ltd (EFT)     |                                  |           |                          |                |
|           | 27179                                | Blades                           |           | 7,638.78                 | 7,638.78       |
| PP -      | Excel 7 Ltd (EFT)                    |                                  |           |                          |                |
|           | 4943                                 | Shop Progress #9                 |           | 159,089.10               | 159,089.10     |
| PP -      | Finning (EFT)                        |                                  |           |                          |                |
|           | 397-01                               | Lamp for Grader                  |           | 655.52                   | 655.52         |
| PP -      | Hogarth's Lawn & Garden (EFT)        |                                  |           |                          |                |
|           | 9175                                 | March 2024 Sidewalk Cleaning     |           | 330.75                   | 330.75         |
| PP -      | Jay's Transportation Group - EFT     |                                  |           |                          |                |
|           | 32274614                             | Freight from Finning             |           | 96.52                    | 96.52          |
| PP -      | Loraas Disposal (EFT)                |                                  |           |                          |                |
|           | 8068177                              | Garbage/Recycle Service          |           | 86.33                    | 86.33          |
| PP -      | MazerGroup/Moosomin (EFT)            |                                  |           |                          |                |
|           | 2194                                 | Repair Hood Damages              |           | 7,577.04                 |                |
|           | 18697                                | Battery for loader               |           | 293.02                   | 7,870.06       |
| PP -      | Mazergroup Napa Moosomin (EFT)       |                                  |           |                          |                |
|           | 200-070087                           | Impact Wrench                    |           | 1,936.99                 |                |
|           | 200-070286                           | Pallet Jack                      |           | 990.65                   |                |
|           | 200-069398                           | Drill Repair                     |           | 144.30                   | 3,071.94       |
| PP -      | Moosomin & District (EFT)            |                                  |           |                          |                |
|           | 2024                                 | Doctor Recruitment               |           | 3,000.00                 | 3,000.00       |
| PP -      | Mullett's Home Hardware (EFT)        |                                  |           |                          |                |
|           | 2111177                              | Water                            |           | 18.00                    | 18.00          |
| PP -      | Munisoft (EFT)                       |                                  |           |                          |                |
|           | 474                                  | Munisoft Refresher               |           | 503.94                   | 503.94         |
| PP -      | RM of Martin No 122 (EFT)            |                                  |           |                          |                |
|           | 2024-00014                           | 2024 February Assist Admin & Fle |           | 1,069.58                 |                |
|           | 240006-032                           | Pymt William Ikert recd in error |           | 135.63                   | 1,205.21       |
| PP -      | RPM Service Ltd (EFT)                |                                  |           |                          |                |
|           | 6210                                 | Loader Air Cooler Hose Repair    |           | 166.57                   | 166.57         |
| PP -      | SARM (EFT)                           |                                  |           |                          |                |
|           | CONV24-1213                          | Annual Convention Registration x |           | 666.00                   | 666.00         |
| PP -      | SHA - Financial Services (EFT)       |                                  |           |                          |                |
|           | 3465455                              | Water Testing                    |           | 115.00                   | 115.00         |
| PP -      | Safety Source Ltd (EFT)              |                                  |           |                          |                |
|           | 53156                                | Fire Extinguisher Service        |           | 1,936.07                 | 1,936.07       |
| PP -      | Taxervice (EFT)                      |                                  |           |                          |                |
|           | March 2024                           | Tax Enforcement                  |           | 5,235.30                 | 5,235.30       |
| PP -      | The World Spectator (EFT)            |                                  |           |                          |                |
|           | 188218                               | Road Construction Employees Ad   |           | 725.70                   |                |
|           | 188219                               | Summer Student Ad                |           | 725.70                   |                |
|           | 188492                               | Public Notice Bylaw 314-2024     |           | 1,459.50                 | 2,910.90       |
| PP -      | Twin Auto & Ag (EFT)                 |                                  |           |                          |                |
|           | Mar 2024                             | Nuts & Bolts                     |           | 138.16                   | 138.16         |
|           |                                      |                                  |           | Total Proposed Payments: | 222,649.96     |
|           |                                      |                                  |           | Total AP:                | 612,894.98     |

Date Printed  
2024-04-09 8:28 AM

R.M. of Moosomin  
List of Accounts for Approval  
Batch: 2024-00024 to 2024-00041

Bank Code - MUN AIR - Municipal Airport Bank

COMPUTER CHEQUE

| Payment #              | Date       | Vendor Name       | Invoice # | Reference          | Invoice Amount | Payment Amount |
|------------------------|------------|-------------------|-----------|--------------------|----------------|----------------|
| 47- Man                | 2024-03-11 | HM Aero Inc (EFT) | 141-004   | Airport Devel Plan | 5,775.00       | 5,775.00 ✓     |
| Total Computer Cheque: |            |                   |           |                    |                | 5,775.00       |

PROPOSED PAYMENTS

| Payment #                | Vendor Name                    | Invoice # | Reference             | Invoice Amount | Payment Amount |
|--------------------------|--------------------------------|-----------|-----------------------|----------------|----------------|
| PP -                     | Burns Maendel Consulting (EFT) | 9101      | Airport Paving Tender | 2,345.07       | 2,345.07       |
| Total Proposed Payments: |                                |           |                       |                | 2,345.07       |

Total MUN AIR: 8,120.07  
Grand Total: 621,015.05

Certified Correct This April 9, 2024

+ Payroll

18,791.47

639,806.52

Reeve

Administrator

*End B Rob*  
*g/j h.k.*



Cheque Reconciliation Report

For Period End Dates: 03Mar2024 to 06Apr2024

| Entry Type | Employee | Department | Pay Group | Run No. | Period End Date | Cheque or Voucher # | Cheque Date | Amount  | Status |
|------------|----------|------------|-----------|---------|-----------------|---------------------|-------------|---------|--------|
| Deposit    | GIB002   | 530        | 530       | 06      | 16Mar2024       | 2406                | 21Mar2024   | 1820.37 | Open   |
| Deposit    | LAW001   | 510        | 510       | 06      | 16Mar2024       | 2406                | 21Mar2024   | 2560.62 | Open   |
| Deposit    | KEN001   | 530        | 530       | 06      | 16Mar2024       | 2407                | 21Mar2024   | 1799.39 | Open   |
| Deposit    | STE001   | 530        | 530       | 06      | 16Mar2024       | 2408                | 21Mar2024   | 1972.43 | Open   |
| Deposit    | HAM001   | 580        | WELW      | 03      | 31Mar2024       | 2403                | 31Mar2024   | 2025.58 | Open   |
| Deposit    | BOW001   | 585        | WAST      | 03      | 31Mar2024       | 2403                | 31Mar2024   | 460.27  | Open   |
| Deposit    | GIB002   | 530        | 530       | 07      | 30Mar2024       | 2407                | 04Apr2024   | 1820.37 | Open   |
| Deposit    | LAW001   | 510        | 510       | 07      | 30Mar2024       | 2407                | 04Apr2024   | 2560.62 | Open   |
| Deposit    | KEN001   | 530        | 530       | 07      | 30Mar2024       | 2408                | 04Apr2024   | 1799.39 | Open   |
| Deposit    | STE001   | 530        | 530       | 07      | 30Mar2024       | 2409                | 04Apr2024   | 1972.43 | Open   |

Report Summary

|                       |          |      |
|-----------------------|----------|------|
| Outstanding Deposits: | 18791.47 | (10) |
| Total:                | 18791.47 | (10) |