

Minutes of Regular Meeting of the Council of the Rural Municipality of Moosomin No. 121 held on Tuesday, December 12, 2023 at the Council Chambers at 602 Main Street, Moosomin, Saskatchewan.

Present were: Reeve David Moffatt
Councilors, Jeff McMullen
Division 1, Rob Hanson
Division 2, Herb Doll
Division 3, Dale McAuley
Division 5, Ernest Dobson
Division 6, Vernon Hamilton
Division 7,

Absent were: Division 4, Mark McCorriston

The meeting was called to order 8:30 am by Reeve Moffatt.

- 23-190 Minutes *Dobson:* That the minutes of the regular meeting of council held November 14, 2023 are approved as distributed.
CARRIED
- 23-191 Minutes *Hanson:* That the minutes of the strategic planning meeting of council held November 29, 2023 are approved as distributed.
CARRIED
- 23-192 Financial Activities *Hamilton:* That the statement of financial activities for the month of November 2023 are accepted as read.
CARRIED
- 23-193 Accounts for Approval *McMullen:* That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments, Conexus Credit Union Cheque Numbers 26361 to 26369, in the amount of \$679,828.04 be approved for payment.
CARRIED
- 23-194 Quad Trac Purchase *McAuley:* That the municipality will purchase the Case IH 580Q Quad Trac from CNH Industrial for the purchase price of \$401,114.84. The purchase will be financed over 36 monthly payments of \$12,518.69, with an interest rate of 7.59%.
CARRIED
- 23-195 Stone Picker *Dobson:* That the municipality authorize the repairs to the Degelman stone picker. That the public works put in new teeth and have the hitch weld repaired.
CARRIED
- 23-196 Degelman Mower *Doll:* That the municipality purchase a new 2024 Degelman 15' Rev 1500 mower from DionCo Sales- Yorkton for \$53,015 plus applicable taxes.
CARRIED


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- 23-197 Revenue Sharing *Dobson:* That the Council of the Rural Municipality of Moosomin #121 confirms that the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2020 Audited Financial Statements to the Ministry of Government Relations;
 - Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to reporting and remittance of Education Property Taxes;
 - Adoption of Council Procedures Bylaw;
 - Adoption of Employee Code of Conduct; and
 - All Members of Council have filed and annual updated their Public Disclosure Statements as required; and
- that we authorize the Chief Administrative Office to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- CARRIED**
- 23-198 Culvert Used *McAuley:* That the administrator be authorized to compose a listing of used culverts/couplers that would be posted for sale to ratepayers, in an effort to dispose of inventory.
- CARRIED**
- 23-199 Dev. Permit 2023-007 *Doll:* That the municipality approve the issuance of Development Permit 2023-007 for the construction of a 60x 34 open front cattle shed on SW-32-14-30-W1. This is a permitted use under Section 5.1 of the Zoning Bylaw.
- CARRIED**
- 23-200 Dev. Permit 2023-008 *Dobson:* That the municipality approve the issuance of Development Permit 2023-008 for the construction of a 70 x 132 agriculture shop on NE-26-15-31-W1. This is a permitted use under Section 5.1 of the Zoning Bylaw.
- CARRIED**
- 23-201 Dev. Permit 2023-009 *Hanson:* That the municipality approve the issuance of Development Permit 2023-009 for the construction of a Clay pad (dirt only) for future construction of a warehouse on NW-04-14-31-W1. This is a permitted use under Section 9.1.1 of the Zoning Bylaw.
- CARRIED**
- 23-202 RMAA Membership *Doll:* That the municipality pay the administrator's membership fees in the Rural Municipal Administrators' Association for 2024.
- CARRIED**
- 23-203 SARM Membership *Hanson:* That the municipality renew its membership with Saskatchewan Association of Rural Municipalities for 2024.
- CARRIED**
- 23-204 FCM Membership *McAuley:* That the municipality renew its membership with the Federation of Canadian Municipalities for 2024.
- CARRIED**

- 23-205 SETPC Membership *Hamilton:* That the municipality renew its membership with S.E Transportation Planning Committee for 2024.
CARRIED
- 23-206 Agriculture in Classroom *Dobson:* That the municipality renew its membership with the Agriculture in the Classroom Program for 2024.
CARRIED
- 23-207 Hudson Bay Association *McMullen:* That the municipality renew its membership with the Hudson Bay Route Association for 2024.
CARRIED
- 23-208 Agriculture Health/Safety *Moffatt:* That the municipality renew its membership with the Agriculture Health & Safety Network for 2024.
CARRIED
- 23-209 Sask. Crime Stoppers *Doll:* That the municipality renew its membership with the Saskatchewan Crime Stoppers for 2024.
CARRIED
- 23-210 APAS Membership *Hanson:* That the municipality renew its membership with the Agriculture Producers Association of Saskatchewan for 2024.
CARRIED
- 23-211 SaskTip Membership *McAuley:* That the municipality renew its membership with the SaskTip program for 2024.
CARRIED
- 23-212 RDARM Membership *Hamilton:* That the municipality renew its membership with the Regina District Association of Rural Municipalities for 2024.
CARRIED
- 23-213 STARS Contribution *Dobson:* That the municipality, in conjunction with SARM, make a contribution of \$4000.00 to the STARS Air Ambulance for 2024.
CARRIED
- 23-214 SK Heritage Membership *McMullen:* That the municipality purchase a \$50.00 membership with the SK Heritage Foundation for 2024.
CARRIED
- 23-215 Music Festival *Moffatt:* That the municipality provide a grant in the amount of \$150.00 to the 2024 Moosomin & District Music Festival.
CARRIED
- 23-216 Dr. Recruit *Doll:* That the municipality contribute \$3000.00 towards the doctor recruitment fund for 2024.
CARRIED



Municipal Consulting Ltd Fee Schedule. The Chair of the Development Appeals Board shall be responsible for naming no fewer than three (3) members for a hearing on any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from amongst their numbers. The following to serve as Members of the Development Appeals Board:

Tim Lafrenier	Mike Waschuk
Gord Parkinson	Dave Thompson
Wayne Adams	Jeff Hutton
Barry Clark	Dave Gurnsey
Murray Dean	Pam Malach
Stew Demmens	Stu Hayward
Donna Rae Zadvorny	Kevin Kleckner
Ken Friesen	Femi Ogunrinde
Fife Ogunde	Maureen Jickling
Jamie Tiessen	Corey Zaharuk
John Krill	Christopher Blueman
Alan Sawatsky	Mike Meleca
Hany Amin	Kimberly Speers
Nick Coroluick	Rick Leigh

CARRIED

23-223 Dev Appeals
Secretary

Doll: That the RM of Moosomin #121 appoints Claudette McGuire with Municipal Consulting Ltd as *Secretary of the Development Appeals Board* for the term of January 1 t through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd Fee Schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

23-224 Hangar
Dev

Dobson: That the administrator be authorized to obtain a quote for the earthwork to be completed for the hangar development from Burns Maendel Consulting.

CARRIED

23-225 Letter

Doll: That the administrator be authorized to write a letter to the landowner of Pt SW -25-14-30 that a request has been received for improved access for farming purposes and that the practice of having the road allowance gated can no longer continue as it is the public access to the land adjacent to Rd allowance 1301. The municipality is requesting that the fence line be relocated/constructed on the property line and remove the gate from the road allowance by June 15,2024. If not removed by that date the gate will be removed and fees associated with removal will be charged back to the property owner.

CARRIED



**R.M. of Moosomin
List of Accounts for Approval
Batch: 2023-00146 to 2023-00151**

Bank Code - AP - ACCTS PAYABLE

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
26361	2023-11-21	Amber Hamilton				
	Oct 2023			Training, Certification & Towels	630.32	630.32
26362	2023-11-23	Canada Customs & Revenue Agenc				
	2022 Pier Revie			EI from 2022 Bonus	75.82	75.82
26363	2023-12-12	A&L Hagedorn Construction				
	Issued	A & L Hagedorn				
	1261			Front Door Window Repair	114.98	114.98
26364	2023-12-12	Canadian Pacific Railway Co.				
	11153177			Signalized crossing - terminal	403.50	403.50
26365	2023-12-12	McNaughton High School				
	2023-2024			Yearbook donation 2023-2024	100.00	100.00
26366	2023-12-12	Kendra Lawrence				
	Petty 2023			Petty Cash Reimburs 2023	47.97	47.97
26367	2023-12-12	RM of Ellice-Archie				
	2388			2023 Boundary Rd Agreement	3,619.10	3,619.10
26368	2023-12-12	Strandlund, Tanya				
	2023 Kids Xm			2023 Kids Xmas Party Donation	150.00	150.00
26369	2023-12-12	Welwyn United Church				
	2023			Coffee, Lunch & Supper 1st Respc	400.00	400.00
				Total Computer Cheque:		5,541.69

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
354	2023-11-22	Alexander Hamilton (EFT)				
	Oct 2023			18 hrs x \$17	306.00	306.00
355	2023-11-29	Moosomin Regional Park				
	Oct 2023-01			October 2023 Collections	408.55	408.55
356	2023-11-29	System III Supply Ltd (EFT)				
	5516				201,285.00	201,285.00
				Total EFT:		201,999.55

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
Nov 23	2023-11-29	Canada Customs & Revenue Agenc				
	Nov 2023 RP			Nov 2023 Source Deductions RP1	11,750.73	
	Nov 2023 RP2			Source Deductions RP2 Nov 2023	1,565.17	13,315.90
Nov 23	2023-11-29	MEPP				
	Nov 2023			Nov 2023 Water & PP 22 - 24	7,768.20	7,768.20
Nov 23	2023-11-29	Ministry of Finance				
	Sept 2023-02			School Collect 2023 October	24,907.91	24,907.91
Nov 23	2023-11-29	SaskEnergy				
	Oct06-Nov07/23			Wel-FH,H,WTP RM-Off&Shop	997.43	997.43
Nov 23	2023-11-29	SaskPower				
	416000005242-01			October 2023 Power	2,128.62	2,128.62
Nov 23	2023-11-29	Saskatchewan Municipal Hail				
	Oct 2023-05			Collections - October 2023	69,184.38	69,184.38
				Total Online Banking:		118,302.44

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
Nov 23	2023-12-12	Sask Tel				
	94136823Nov2023			Office IBC Phone Nov 25-2023	335.32	
	76478239Nov2023			Office Internet November 22 2023	100.05	435.37
				Total Automatic Withdrawal:		435.37

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Cheryl Barrett-Kendra Lawrence (EFT)				

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PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
	Dec 2023		December 2023 Janitorial	410.00	410.00 ✓
PP -	ClearTech Industries Inc. (EFT)				
	1094500		Water Treatment Chemicals	485.86	485.86 ✓
PP -	Excel 7 Ltd (EFT)				
	4848-01		Shop Progress Invoice #05	284,269.66	284,269.66 ✓
PP -	Finning (EFT)				
	817244		Oil & Filters	1,577.46	
	817233		Filters, washer, bolt	310.16	
	817205		Washer, bolt	149.25	
	817201		Oil & Filters	1,769.56	3,806.43 ✓
PP -	Flaman Sales Ltd (EFT)				
	M268237		Tow Strap- 6"x50'	577.19	577.19 ✓
PP -	Flatlanders Express (EFT)				
	63991		Freight Charges	195.30	
	64537		Freight Charges	191.39	386.69 ✓
PP -	JD Mollard & Associates Ltd (EFT)				
	5331		Gravel Testing Service	2,563.01	2,563.01 ✓
PP -	Les' Small Motors (EFT)				
	4827-01		Chain Saw -new	73.26	73.26 ✓
PP -	Loraas Disposal (EFT)				
	8036154		Garbage/Recycle Service	82.88	82.88 ✓
PP -	Margetts Construction (EFT)				
	5368		Sept-Oct 2023 Tandem Deliveries	32,662.22	32,662.22 ✓
PP -	Mazergroup Napa Moosomin (EFT)				
	200-065180		Repair Milwaukee Impact	210.90	210.90 ✓
PP -	Mullett's Home Hardware (EFT)				
	Nov 23		Water	36.00	36.00 ✓
PP -	RM of Martin No 122 (EFT)				
	2023-00041-01		2023 Assist Admin-PP23-24 & Flei	1,211.22	1,211.22 ✓
PP -	Ravenshoe Outfitting (EFT)				
	401-01		Gravel Pile Surveying	1,470.00	1,470.00 ✓
PP -	Rhino Dirt Works Ltd. (EFT)				
	2023088		McCorriston Bk Road Constructor	3,829.50	3,829.50 ✓
PP -	SARM (EFT)				
	MID23-121		Convention Meal Tickets	231.00	231.00 ✓
PP -	SHA - Financial Services (EFT)				
	Nov 2023		Water Testing	69.00	69.00 ✓
PP -	Taxervice (EFT)				
	2409134		Tax Enforcemen [REDACTED]	187.95	187.95 ✓
PP -	Twin Auto & Ag (EFT)				
	520151		Small tools	191.17	
	521626		Lab bolts	38.41	
	520449		Absorbent/Hydraulic hose fitting	80.31	309.89 ✓
				Total Proposed Payments:	332,872.66

Total AP: 659,151.71

+ Payroll 20,676.33

679,828.04

Certified Correct This December 11, 2023

Reeve

Administrator

[Handwritten Signature]
[Handwritten Signature]

Cheque Reconciliation Report

For Period End Dates:

01Nov2023 to 30Nov2023

PP 23+24 + November

<u>Entry Type</u>	<u>Employee</u>	<u>Department</u>	<u>Pay Group</u>	<u>Run No.</u>	<u>Period End Date</u>	<u>Cheque or Voucher #</u>	<u>Cheque Date</u>	<u>Amount</u>	<u>Status</u>
Deposit	GIB002	530	530	23	11Nov2023	2323	16Nov2023	1847.34	Open
Deposit	LAW001	510	510	23	11Nov2023	2323	16Nov2023	2771.00	Open
Deposit	KEN001	530	530	23	11Nov2023	2324	16Nov2023	1834.92	Open
Deposit	STE001	530	530	23	11Nov2023	2325	16Nov2023	2140.32	Open
Deposit	HAM001	580	WELW	11	30Nov2023	2311	30Nov2023	1978.34	Open
Deposit	BOW001	585	WAST	11	30Nov2023	2311	30Nov2023	451.73	Open
Deposit	GIB002	530	530	24	25Nov2023	2324	30Nov2023	1978.65	Open
Deposit	LAW001	510	510	24	25Nov2023	2324	30Nov2023	3564.23	Open
Deposit	KEN001	530	530	24	25Nov2023	2325	30Nov2023	1969.48	Open
Deposit	STE001	530	530	24	25Nov2023	2326	30Nov2023	2140.32	Open

Report Summary

Outstanding Deposits:	20676.33	(10)
Total:	<u>20676.33</u>	(10)