

THE RURAL MUNICIPALITY OF MOOSOMIN NO 121

Minutes of the Regular Meeting of the Council of the Rural Municipality of Moosomin No 121 held on Tuesday, November 16, 2021 in the RM Council Chambers located at 602 Main Street, Moosomin, Saskatchewan.

Present were:	Reeve	David Moffatt
	Councillors:	
	Division 1	Jeff McMullen
	Division 2	Rob Hanson
	Division 3	Herb Doll
	Division 4	Mark McCorriston
	Division 5	Dale McAuley
	Division 6	Ernest Dobson
Absent:	Division 7	Vernon Hamilton

Reeve Moffatt called the meeting to order at 8:04 am

21-214	Lake Road Repair	<i>Moffatt:</i> That the Municipality pay Springer Construction invoice 2021-153 in the amount of \$17,236.00 for the work done at the entrance to the Moosomin Regional Park (toll booth).
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CARRIED

DELEGATION: Colin and Cleon Graham attended from 9:00 to 9:15 am at Council's request to discuss road allowances on NE 04-15-30-W1 and NW 03-15-30-W1.

21-215	Ratepayer Letter	<i>McCorriston:</i> That the Chief Administrative Officer be instructed to send a letter to the owners of NE 04-15-30-W1 and NW 03-15-30-W1 to advising them before December 31, 2021 that they must remove the bush piles off the road allowance onto their own property and that all the road allowances abutting these quarters must be allowed to go back to a natural state and are not to be farmed.
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CARRIED

21-216	Minutes	<i>McAuley:</i> That Council will dispense with the reading of minutes of the Regular Meeting of Council held on October 19, 2021 and approve them as distributed and printed.
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CARRIED

21-217	Financial Statement	<i>Dobson:</i> That the Statement of Financial Activities and Bank Reconciliation for October 2021 be accepted as presented.
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CARRIED

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| 21-218 | Accounts
for Approval | <i>Hanson:</i> That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments, Conexus Credit Union Cheque Numbers 25724 to 25769, and Airport Cheque 25 in the amount of \$223,575.28, be approved for payment. | CARRIED |
| 21-219 | 3 Ton Truck
Sale Tender | <i>McAuley:</i> That the Municipality advertise the 3 Ton Ford Truck (s/n 1FDPF82K3HVA21798) for sale by tender. | CARRIED |
| 21-220 | Auditor
Appointment | <i>Doll:</i> That Dudley & Company LLP be appointed as auditors for the RM of Moosomin beginning with the fiscal year ending December 31, 2021 and forward. | CARRIED |
| 21-221 | Correspondence | <i>Hanson:</i> That the correspondence, as listed on the Agenda, having been read and dealt with, be filed. | CARRIED |
| 21-222 | Administrator
Leave | <i>McAuley:</i> That Chief Administrative Office Kendra Lawrence's paid bereavement leave be extended until December 14, 2021. | CARRIED |
| 21-223 | Administrator
Short Term Dis | <i>McMullen:</i> That the Municipality pay the 20% of Chief Administrative Officer Lawrence's wage that is not covered by Short-Term Disability from October 07 until November 30, 2021. | CARRIED |
| 21-224 | Temporary
Office Person | <i>McAuley:</i> That the Municipality hire, if necessary, a temporary Office Person at a wage of \$25 per hour, while Chief Administrative Officer Lawrence is on Short-Term Disability leave. | CARRIED |
| 21-225 | Annual Public
Disclosure Stmt | <i>McCorrison:</i> That Council acknowledges that all members of Council have complete and filed their Annual Public Disclosure Statements. | CARRIED |

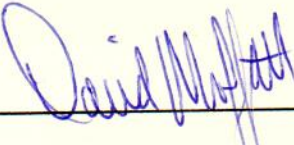
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- 21-226 Revenue Sharing *Dobson:* That the Council of the Rural Municipality of Moosomin #121 confirms that the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2020 Audited Financial Statements to the Ministry of Government Relations;
 - Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to reporting and remittance of Education Property Taxes;
 - Adoption of Council Procedures Bylaw;
 - Adoption of Employee Code of Conduct; and
 - All Members of Council have filed and annual updated their Public Disclosure Statements as required; and
- that we authorize the Chief Administrative Office to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- CARRIED**
- 21-227 SK Public Safety Agency *McMullen:* That the Municipality acknowledges the Saskatchewan Public Safety Agency's (SPSA) Amendment to the Fire Dispatch Agreement Article III – Funding Section 3.1. Effective January 1, 2022 the Municipality shall pay the SPSA Dispatch Service Fee as indicated below and that the Reeve be directed to sin the Amendment on behalf of the Municipality:
- | | |
|--------------|-------------------|
| January 2022 | \$1.50 per capita |
| January 2023 | \$1.75 per capita |
| January 2024 | \$2.00 per capita |
- CARRIED**
- 21-228 Interest Reversal *Hanson:* That the Chief Administrative Officer be instructed to reverse \$107.51 interest on outstanding taxes of Lot 22, Block 5, W1 in the Moosomin Regional Park.
- CARRIED**
- 21-229 Holiday Advertisement *Doll:* That the Municipality participate in the World Spectator's Christmas Greetings and New Year Greeting Ads at a cost of \$140 and \$70 respectively.
- CARRIED**




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|--------|----------------------------------|---|
| 21-230 | Development
& Building Permit | <i>McAuley:</i> That the Municipality acknowledges Development Permit 2021-005 and Building Permit 2021-002 as approved for the installation of an Egress Window at 311 McDonald Street in Welwyn.
CARRIED |
| 21-231 | Board of
Revision | <i>Doll:</i> That the Municipality hire <i>Western Municipal Consulting Ltd</i> to provide Board of Revision, Development Appeal Board, Appeal Administration and Appeal Location services, with an annual retainer of \$250, and that the Reeve and Chief Administrative Officer sign the Service Agreement.
CARRIED |
| 21-232 | East Point
Park | <i>McMullen:</i> That the Municipality will not consider leasing any of the lots in the East Point Park for residential multiplex units as requested by Economic Development Officer Gillespie.
CARRIED |
| 21-233 | In Camera
Discussion | <i>McCorrison:</i> That the Council close the meeting to the public at 12:30 pm for Agenda Items 6, 7 and 8 – Wages, Bonus & Office Assistant – as per Part III Section 16(b) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> .
CARRIED |
| 21-234 | Resume
Meeting | <i>McCorrison:</i> That the Council resume the Regular Meeting at 2:00 pm.
CARRIED |
| 21-235 | Adjourn | <i>Doll:</i> That this meeting be adjourned at 2:05 pm.
CARRIED |

Adopted this 14th day of December, 2021



David Moffatt, Reeve



Kendra Lawrence – Chief Administrative Officer

Report Date
2021-11-15 9:50 AM

R.M. of Moosomin
List of Accounts for Approval
As of 2021-11-15
Batch: 2021-00094 to 2021-00095

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - ACCTS PAYABLE					
Computer Cheques:					
25724	2021-10-31	Kelly Delmage 23	Sewer Line Cleaning	300.00	300.00
25725	2021-10-31	McNaughton High School 2021-22	Yearbook donation 2021-22	75.00	75.00
25726	2021-10-31	MEPP Oct 2021	Oct 2021 Water & PP 20&21	4,601.46	4,601.46
25727	2021-10-31	Moosomin Regional Park Oct 2021	Oct 2021 Collections	10,587.19	10,587.19
25728	2021-10-31	Canada Customs & Revenue Agenc October 2021	Oct 2021 Source Ded RP1	7,761.52	7,761.52
25729	2021-10-31	Canada Customs & Revenue Agenc Oct 2021 RP2	Source Ded RP2 Oct 2021	2,585.44	2,585.44
25730	2021-10-31	Royal Canadian Legion #081 2021 Donation	Wreath - 2021	50.00	50.00
25731	2021-10-31	Royal Canadian Legion No. 112 2021 Donation	Wreath - 2021	50.00	50.00
25732	2021-10-31	SaskEnergy Sep8-Oct721	Wel-FH,H,WTP RM-Off&Shop	357.06	357.06
25733	2021-10-31	SaskPower 416000004467	October 2021 Power	2,074.42	2,074.42
25734	2021-10-31	Saskatchewan Municipal Hail Oct 2021	Collections - Oct 2021	4,131.07	4,131.07
25735	2021-11-16	20/20 Geomatics Ltd. 2943	Gravel Pit Subdivision	2,362.50	2,362.50
25736	2021-11-16	Adair Construction Ltd 2011287	Fence- 36-13-30-W1	894.11	894.11
25737	2021-11-16	Borderland Co-Operative Ltd Oct 2021	Fuel & Supplies	8,712.25	8,712.25
25738	2021-11-16	Bowey, Carl 2021 SWWA	SWW Confrence- hotel reimbur	1,047.30	1,047.30
25739	2021-11-16	By-Pro Feeds Ltd 333	1/2 Rate Grid 600 Welwyn	1,616.52	1,616.52
25740	2021-11-16	Capital I Industries 13952	Repairs for Cat Grader	93.75	93.75
25741	2021-11-16	Charlie Fafard 395	Removal of Tree	1,050.00	1,050.00
25742	2021-11-16	Cheryl Barrett-Kendra Lawrence 2021-11	Nov 2021 Office Caretaking	410.00	410.00
25743	2021-11-16	ClearTech Industries Inc. 2021	Water Treatment Plant Supplies	1,241.88	1,241.88
25744	2021-11-16	Canadian Pacific Railway Co. 11134686	Signalized crossing - terminal	326.50	326.50
25745	2021-11-16	Finning Canada Issued To: SARM 25868	Oil & Filter	231.96	231.96
25746	2021-11-16	Flaman Sales Ltd. 251299	Tow Straps & Shackle	223.10	223.10
25747	2021-11-16	Gerald Flaman 2021 Weed	2021Weed Inspection Service	344.00	344.00
25748	2021-11-16	Flatlanders Express 45069	Freight Charges	28.56	28.56
25749	2021-11-16	Dean Godon 2021	Pest Control Service 2021	7,890.00	7,890.00
25750	2021-11-16	Minic Industries 11249	Packer Repair on Grader	665.99	665.99

Report Date
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25751	2021-11-16	Hub International Ltd Issued To: SGI Canada 2021 Pkg Policy	Vehicles Package Policy	1,043.04	1,043.04
25752	2021-11-16	JLH Contracting 339-01	White Rd, Correction Line	26,162.70	26,162.70
25753	2021-11-16	Loraas Disposal 7836344	Garbage/Recycle Service	67.70	67.70
25754	2021-11-16	Collabria Oct 2021	Oil Sample & Meal	223.62	223.62
25755	2021-11-16	MazerGroup/Moosomin 73421	Cap	5.53	5.53
25756	2021-11-16	Mullett's Home Hardware 2103966 2104019	Water Plant Pots & Soil	12.00 26.06	38.06
25757	2021-11-16	Municode Services Ltd. 52984	Crosson Foundation & Relocate	645.07	645.07
25758	2021-11-16	Pitney Bowes Leasing 3201837419	Postage Machine Lease	43.82	43.82
25759	2021-11-16	PraireMobile Communications 3718	3 Radios & Install Equip	1,667.47	1,667.47
25760	2021-11-16	RM of Ellice-Archie 2191	2021 Boundary Rd Agreement	7,410.70	7,410.70
25761	2021-11-16	Rocky Mountain Equipment-VISA Issued To: Collabria Oct 2021	Repairs	4,650.53	4,650.53
25762	2021-11-16	RM of Martin No. 122 67	2021 Assistant Admin - PP20&21	1,504.30	1,504.30
25763	2021-11-16	RPM Service Ltd 3472	7430 Tractor Gear & Diff Repai	7,315.30	7,315.30
25764	2021-11-16	SARM CP2110-010	Encroachment bylaw review	84.00	84.00
25765	2021-11-16	S.G.I. Motor Vehicle Division 682LHF 2021	Load Max Trailer	129.52	129.52
25766	2021-11-16	Silver Dirtworks Inc 2022	Custom Mowing 2021	70,523.25	70,523.25
25767	2021-11-16	Twin Auto & Ag Oct 2021	Supplies	513.99	513.99
25768	2021-11-16	The World Spectator 171495 171615 171884	Oct 2021 Website Fees Local Heroes Ad C&D Nomination Ad	194.25 204.75 183.75	582.75
25769	2021-11-16	Ed Yeo 2021-14 Beaver	14 beavers @ \$30.00	420.00	420.00
Other:					
202111-Man	2021-11-16	Sask Tel 76478239Oct25 94136823Oct 25 94842571Oct22-2	Office Internet Oct25 2021 Office IBC Phone Oct25-2021 Securtek&WTP Phone Oct22/21	94.30 335.15 99.84	529.29
797028-Man	2021-10-31	Ministry of Finance Oct 2021	School Collect 2021 Oct	18,648.03	18,648.03
				Total for AP:	201,920.25

Report Date
2021-11-15 9:50 AM

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Bank Code: MUN AIR - Municipal Airport Bank

Computer Cheques:

25-Man	2021-11-16	Heartland Vac & Sanitary 386	Airport Toilet	89.25	89.25
				Total for MUN AIR:	89.25
				Grand Total:	202,009.50

AB { Pay Period 21
\$22 21565.78
\$223,575.28

Certified Correct This November 16, 2021

AB Barrett

Cheque Reconciliation Report

PP 21, 22 & Oct.

For Period End Dates: 03Oct2021 to 06Nov2021

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	GIB002	530	530	21	16Oct2021	2121	21Oct2021	1625.79	Open
Deposit	LAW001	510	510	21	16Oct2021	2121	21Oct2021	2264.03	Open
Deposit	GIE001	530	530	21	16Oct2021	2122	21Oct2021	2429.74	Open
Deposit	KEN001	530	530	21	16Oct2021	2123	21Oct2021	1585.71	Open
Deposit	STE001	530	530	21	16Oct2021	2124	21Oct2021	1946.17	Open
Deposit	HAM001	580	WELW	10	31Oct2021	2110	31Oct2021	2212.17	Open
Deposit	BOW001	585	WAST	10	31Oct2021	2110	31Oct2021	424.97	Open
Deposit	GIB002	530	530	22	30Oct2021	2122	04Nov2021	1663.55	Open
Deposit	LAW001	510	510	22	30Oct2021	2122	04Nov2021	2264.03	Open
Deposit	GIE001	530	530	22	30Oct2021	2123	04Nov2021	1570.29	Open
Deposit	KEN001	530	530	22	30Oct2021	2124	04Nov2021	1599.22	Open
Deposit	STE001	530	530	22	30Oct2021	2125	04Nov2021	1980.11	Open

Report Summary

Outstanding Deposits: 21565.78 (12)

Total: 21565.78 (12)