

Minutes of Regular Meeting of the Council of the Rural Municipality of Moosomin No. 121 held on Tuesday, December 16, 2021 at the Council Chambers at 602 Main Street, Moosomin, Saskatchewan.

Absent were: Division 4, Mark McCorriston




- 21-240 In Camera Discussion *Doll:* That the Council close the meeting to the public at 11:00 am for Agenda Items old business 3, 4 and 5 – Wages, Bonus & Office Assistant – as per Part III Section 16(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
**CARRIED**
- 21-241 Resume Mtg *Hanson:* That the Council resume the Regular meeting at 11:35 am.  
**CARRIED**
- 21-242 2022-2024 Salary Trans. *McMullen:* That the municipality provide the following salary to the transportation employees for 2022-2024.  
Maint. Foreman Bobby Stevens \$36.50/hour (2022) 2% increase 2023-24  
Grader Operator Blake Kennedy \$33.00/hour (2022) 2% increase 2023-24  
Grader Operator Faron Gibson \$33.00/hour (2022) 2% increase 2023-24  
**CARRIED**
- 21-243 Clothing Allowance *Moffatt:* That the clothing allowance be increased to \$350.00 annually/ per transportation employee, with receipts provided to the Administrator.  
**CARRIED**
- 21-244 Office Assistant *McMullen:* That the municipality contract the services of Cheryl Barrett for the continued provision of hourly/weekly office assistant duties for 2022 to the Chief Administrative Officer.  
**CARRIED**
- 21-245 CAO-Salary *Doll:* That the Chief Administrative Salary for 2022 be set as follows:  
2022 - \$93,531.00  
The work week will continue as Monday- Thursday, with the continued practice of Fridays worked should the work load make it necessary.  
**CARRIED**
- 21-246 CAO Phone *Hanson:* That the Chief Administrative officer receive a phone allowance increase in 2022 from \$20.00/month to \$40.00/month.  
**CARRIED**
- 21-247 Water Salary *Hanson:* That the Water Operator salary for 2022 be set as follows :  
Water Salary (GL 580-110-110-WEL) \$2000.00/month  
Truck Allowance (GL 530-130-130-WEL) \$500.00/month  
**CARRIED**
- 21-248 Employee Xmas Bonus *McAuley:* That the administrator is authorized to issue a cheque to the employees as a Christmas Bonus as follows:  
\$1000.00 to Kendra Lawrence, Cheryl Barrett, Bobby Stevens, Blake Kennedy, Faron Gibson, Ken Giesbrecht, Ron Taylor, and Amber Hamilton  
\$400.00 to Carl Bowey  
**CARRIED**





- 21-249      Extra hours      *Dobson:* That the municipality authorize the payment of the extra hours (63.75) completed by the Assistant Admin Cheryl Barrett for the month of November, during the leave of Admin. Kendra Lawrence.

**CARRIED**

- 21-250      Packer      *Hanson:* That the administrator be authorized to send a letter to the RM of Martin & Silverwood expressing our interest in selling our 1/3 share in the packer to the remaining share holders.

**CARRIED**

*Recessed for lunch at 11:45am. Reconvened at 12:10pm*

- 21-251      CPR-Private Crossing      *Hanson:* That the administrator be authorized to send letters to Transport Canada, MLA-Steven Bonk, MP-Robert Kitchen in regards to the Canadian Pacific Railway requesting landowners to pay towards the maintenance of private rail crossings and failure to contribute would result in closures of the crossings.

**CARRIED**

- 21-252      Correspondence      *Hanson:* That the correspondence, as listed on the agenda having been read and dealt with, be filed.

**CARRIED**

- 21-253      Welwyn Kids Xmas      *McAuley:* That the municipality support the Welwyn Kids Christmas Party with a contribution of \$150.00 for 2021.

**CARRIED**

- 21-254      Kerley -In sympathy      *Moffatt:* That the municipality send a card of sympathy and a gift card to the family of Walter Kerley- a long time contractor/employee of the RM of Moosomin.

**CARRIED**

- 21-255      Ford-3-ton      *McMullen:* That the municipality accept the tender from Kent Fletcher in the amount of \$1475.00 for the purchase of the 1989 Ford 3-ton truck.

**CARRIED**

- 21-256      EDC      *McAuley:* That the municipality will continue to support the operation of the Economic Development Committee with a \$25,000/year – 3-year commitment (2022-2024).

**CARRIED**

- 21-257      Appraisal      *McAuley:* That the administrator be authorized to obtain appraisals on content replacement for the water treatment plant and the sewage lift station for insurance purposes.

**CARRIED**



- 21-258 Tax Write *McAuley:* That the administrator be authorized to write off the Taxes on the following Oil Well sites as noted by License number and location due to them being transferred to the Orphan Well program (this indicates the company is no longer in Business and looking after its assets)  
# 97H364 – 10-34-14-31-W1 M-\$9918.84 S- \$6244.80  
# 10J213 – 11-05-15-31-W1 M-\$10,895.89 S- \$6927.21  
# 07E198 – 09-36-15-31-W1 M-\$8029.01 S-\$4667.49  
**CARRIED**
- 21-259 AR Write off *Doll:* That the municipality authorizes the CAO to write the following accounts receivable and as uncollectible.  
AR: Spencer Macpherson \$ 185.50  
**CARRIED**
- 21-260 UB Adjustments *Doll:* That the administrator be authorized to make adjustments to the Utility billing, due to errors in billing (house empty/service disconnected or sold)  
UB: Account # 10 0010 (204 Assiniboia Street) \$ 560.25  
Account # 62 0010 (111 McDonald Street) \$274.05  
Account # 36 0010 (316 Main Street) \$ 613.15  
Account # 30 0010 (306 McDonald Street) \$277.32  
**CARRIED**
- 21-261 SE-18-13-31 Subdivision *Moffatt:* That council approve the subdivision request for the following location SE-18-13-31-W1 for a residential subdivision acknowledging that the request meets the requirements of the Basic Planning Statement, Section 5.3.2 (c) for residential development and is permitted as a permitted use and meets the requirements under the Zoning Bylaw, Section 5.3  
**CARRIED**
- 21-262 SKPower *Doll:* That the municipality approves the request for installation of new service to the subdivision of SE-18-13-31-W1 by SaskPower.  
**CARRIED**
- 21-263 SE-14-13-30 Subdivision *Hanson:* That council approve the subdivision request for the following location SE-14-13-30-W1 for a residential subdivision acknowledging that the request meets the requirements of the Basic Planning Statement, Section 5.3.2 (c) for residential development and is permitted as a permitted use and meets the requirements under the Zoning Bylaw, Section 5.3, and as requested by the applicant that council exempt the maximum site size under Section 5.3.2 (e)(2).  
**CARRIED**
- 21-264 Pipeline *McMullen:* That the municipality approves the installation of a Pipeline installation by Dawn Energy Section 14-14-30-W1, by open cut trenching at a depth of 2.4m from bottom of ditch.





**CARRIED**

RM of Moosomin No. 121  
December 16, 2021

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- 21-265 RMAA Membership *McMullen:* That the municipality pay the administrator's membership fees in the Rural Municipal Administrators' Association for 2022.

**CARRIED**

- 21-266 SARM Membership *Dobson:* That the municipality renew its membership with Saskatchewan Association of Rural Municipalities for 2022.

**CARRIED**

- 21-267 FCM Membership *McAuley:* That the municipality renew its membership with the Federation of Canadian Municipalities for 2022.

**CARRIED**

- 21-268 SETPC Membership *Hanson:* That the municipality renew its membership with S.E Transportation Planning Committee for 2022.

**CARRIED**

- 21-269 Agriculture in Classroom *Doll:* That the municipality renew its membership with the Agriculture in the Classroom Program for 2022.

**CARRIED**

- 21-270 Hudson Bay Association *Moffatt:* That the municipality renew its membership with the Hudson Bay Route Association for 2022.

**CARRIED**

- 21-271 Agriculture Health/Safety *McMullen:* That the municipality renew its membership with the Agriculture Health & Safety Network for 2022.

**CARRIED**

- 21-272 Sask. Crime Stoppers *Dobson:* That the municipality renew its membership with the Saskatchewan Crime Stoppers for 2022.

**CARRIED**

- 21-273 APAS Membership *McAuley:* That the municipality renew its membership with the Agriculture Producers Association of Saskatchewan for 2022.

**CARRIED**

- 21-274 SaskTip Membership *Hanson:* That the municipality renew its membership with the SaskTip program for 2022.

**CARRIED**

- 21-275 RDARM Membership *Doll:* That the municipality renew its membership with the Regina District Association of Rural Municipalities for 2022.

**CARRIED**

- 21-276 STARS Contribution *Moffatt:* That the municipality, in conjunction with SARM, make a contribution of \$4000.00 to the STARS Air Ambulance for 2022.



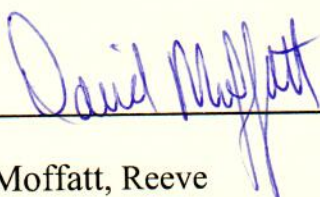
**CARRIED**


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RM of Moosomin No. 121  
December 16, 2021

- |        |                      |   |
|--------|----------------------|---|
| 21-277 | Music Festival       | <i>Dobson:</i> That the municipality provide a grant in the amount of \$150.00 to the 2022 Moosomin & District Music Festival.<br><b>CARRIED</b>  |
| 21-278 | Dr. Recruit          | <i>McMullen:</i> That the municipality contribute \$3000.00 towards the doctor recruitment fund for 2022.<br><b>CARRIED</b>   |
| 21-279 | Accounts to Year End | <i>Dobson:</i> That the Reeve and Administrative be authorized to pay all necessary accounts to year end.<br><b>CARRIED</b>   |
| 21-280 | Transfer To tax roll | <i>Hanson:</i> That the municipality give authority to the Administrator to transfer any accounts receivables and/or utility receivables that are in arrears to the tax roll as she deems are necessary for collection.<br><b>CARRIED</b> |
| 21-281 | Building Inspectors  | <i>McMullen:</i> That the R.M. of Moosomin No. 121 appoint the following as building officials for the municipality.<br>Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier and Clint Vargo<br><b>CARRIED</b>         |
| 21-282 | SkPower              | <i>Hanson:</i> That the application for SaskPower service upgrade to the Moosomin Regional Park, was approved with no objections or concerns.<br><b>CARRIED</b>   |
| 21-283 | Adjourn              | <i>Hanson:</i> That this meeting be adjourned at 2:05 pm.<br><b>CARRIED</b>   |

Adopted this 18th day of January, 2022

  
\_\_\_\_\_  
David Moffatt, Reeve

  
\_\_\_\_\_  
Kendra Lawrence – Administrator



Report Date  
2021-12-15 1:11 PM

R.M. of Moosomin  
**List of Accounts for Approval**  
As of 2021-12-15  
Batch: 2021-00099 to 2021-00111

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - ACCTS PAYABLE</b>					
Computer Cheques:					
25770	2021-11-23	101197539 Saskatchewan Ltd.			
		2021-153	Lake Rd Repair @ Booth	17,236.00	17,236.00
25771	2021-11-24	Strandlund, Tanya			
		2021 Kids Xmas	2021 Kids Xmas Party Donation	150.00	150.00
25772	2021-11-25	Minister of Finance			
		CommPlan2021	Com. Plan- Subdivision fees	450.00	450.00
25773	2021-11-30	MEPP			
		Nov 2021	Nov 2021 Water & PP 22-24	6,499.02	6,499.02
25774	2021-11-30	Moosomin Regional Park			
		Nov 2021	Nov 2021 Collections	5,278.74	5,278.74
25775	2021-11-30	Canada Customs & Revenue Agenc			
		Nov 2021 RP1	Nov 2021 Source Ded RP1	6,696.57	6,696.57
25776	2021-11-30	Canada Customs & Revenue Agenc			
		Nov 2021 RP2	Source Ded RP2 Nov 2021	461.40	461.40
25777	2021-11-30	SaskEnergy			
		Oct7-Nov 5/21	Wel-FH,H,WTP RM-Off&Shop	475.96	475.96
25778	2021-11-30	SaskPower			
		406000008477	November 2021 Power	2,310.60	2,310.60
25779	2021-11-30	Saskatchewan Municipal Hail			
		Oct 2021-01	Collections - Nov 2021	2,227.68	2,227.68
25780	2021-12-16	A & T Tire			
		160232	Tire and Change Over - Mower	911.58	
		160247	3/4 Ton Oil Change	189.34	
		160520	Plow Tire	127.13	1,228.05
25781	2021-12-16	Acti-Zyme Products Ltd			
		121423	Acti-Zyme Sludge Reducer	1,214.90	1,214.90
25782	2021-12-16	Welwyn Belles & Beaus			
		2021 SK Lottery	2021 SK Lotteries Grant	433.50	433.50
25783	2021-12-16	Borderland Co-Operative Ltd			
		Nov 2021	Fuel & Supplies	7,402.12	7,402.12
25784	2021-12-16	Capital I Industries			
		13990	Wear Shoes, Skid shoes, bolts	800.35	800.35
25785	2021-12-16	Cheryl Barrett-Kendra Lawrence			
		2021-12	Dec 2021 Office Caretaking	410.00	410.00
25786	2021-12-16	Canadian Pacific Railway Co.			
		11135391	Signalized crossing - terminal	326.50	326.50
25787	2021-12-16	C.R.O.W.			
		2021 Grant	2021 SK Lotto Grant	780.30	780.30
25788	2021-12-16	Finning Canada			
		Issued To: SARM			
		31845	Oil & Filters	1,158.90	1,158.90
25789	2021-12-16	Fleming Community Organization			
		2021 Rec Grant	2021 Rec Grant	1,600.00	1,600.00
25790	2021-12-16	Moosomin/Martin Gravel Pit			
		2021 Gravel	Royalty-3984 yds @ 1.00 yd	3,984.00	3,984.00
25791	2021-12-16	JLH Contracting			
		458	Stanley Road Clean Up	3,627.75	3,627.75
25792	2021-12-16	Loraas Disposal			
		7842358	Garbage/Recycle Service	67.63	67.63
25793	2021-12-16	Margetts Construction			
		Issued To: 1010846870 SK LTD			
		4068	Haul Pitrun from Bruce Pit	210.00	
		4061	Haul to Welwyn Lake & Town	525.00	
		4161	Sept Tandem Gravel Deliver	14,491.26	
		4162	Oct Tandem Gravel Deliver	13,009.50	28,235.76
25794	2021-12-16	Mullett's Home Hardware			



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		2104084	Water	12.00	
		2104123	Water	6.00	
		2104234	Water	6.00	24.00
25795	2021-12-16	<b>Munisoft</b>			
		3030	2021 Laptop Maintenance	27.75	
		4607	New AP Webinar (Cheryl)	114.45	
		4867	New AP Webinar (Kendra)	114.45	256.65
25796	2021-12-16	<b>Municode Services Ltd.</b>			
		53181	Hanson Egress	372.75	372.75
25797	2021-12-16	<b>Nicole Nickle</b>			
		2021 Refund	Meter Deposit Refund	225.00	225.00
25798	2021-12-16	<b>NUVU Information Technologies</b>			
		21286	Subcript/Hosting/Supp&Maint	2,282.83	2,282.83
25799	2021-12-16	<b>Elaine Olsen</b>			
		2021 Welwyn	2021Welwyn Cemetery Hours	1,180.00	1,180.00
25800	2021-12-16	<b>Estate of Willa Overholt</b>			
		2021 Refund	Meter Deposit Refund	225.00	225.00
25801	2021-12-16	<b>Pattison Agriculture (JD Fin)</b>			
		Issued To: John Deere Financial Inc			
		2732569	Repairs to Grader	1,237.61	
		2734033	Pins	43.39	1,281.00
25802	2021-12-16	<b>Rhino Dirt Works Ltd.</b>			
		2021194	Curb Stop Denis Street	914.40	914.40
25803	2021-12-16	<b>RMAA Workshop Fund</b>			
		2021 Workshop	2021 Workshop Melville	150.00	150.00
25804	2021-12-16	<b>Rocky Mountain Equipment-VISA</b>			
		Issued To: Collabria			
		75893	DEF	634.00	634.00
25805	2021-12-16	<b>RM of Martin No. 122</b>			
		73	2021Assistant Admin - PP22-23	803.05	803.05
25806	2021-12-16	<b>SARM</b>			
		20177	Legal Opinion Trespass	242.42	
		PSIP20121-11	Property insurance 2021	822.73	1,065.15
25807	2021-12-16	<b>Murray Swanston</b>			
		379473	XMas Light Install & Removal	630.00	630.00
25808	2021-12-16	<b>Town of Moosomin</b>			
		Aug-Oct 2021	Water/Sewer/Fire - office	209.00	
		Aug-Oct 21 Shop	Water/Sewer/Fire - Shop	209.00	418.00
25809	2021-12-16	<b>Town of Rocanville</b>			
		2021 Rec Grant	2021 Rec Grant	1,000.00	1,000.00
25810	2021-12-16	<b>Twin Auto &amp; Ag</b>			
		443825	20mm 2.50 Plug Tap	74.71	74.71
25811	2021-12-16	<b>Welwyn Regional Park</b>			
		2021 SK Lottery	2021 SK Lottery Grant	520.20	
		2021 Grant	2021 Annual Grant	500.00	1,020.20
25812	2021-12-16	<b>Wolf Farms Inc</b>			
		120	Used Rubber Track	4,500.00	4,500.00
25813	2021-12-16	<b>Western Municipal Consulting</b>			
		21046	Annual Retainer Appeal Board	262.50	262.50
25814	2021-12-16	<b>The World Spectator</b>			
		172350	2021 Mining Thank You	105.00	
		172593	Tender for truck	309.75	414.75
25815	2021-12-16	<b>Kiros Energy Marketing</b>			
		210040-011	Duplicate Payment Refund	32,183.10	32,183.10
Other:					
202112-Man	2021-12-16	<b>Sask Tel</b>			
		76478239Nov21	Office Internet Nov 25 2021	94.30	
		94842571Nov21	Securtek&WTP Phone Nov22/21	99.58	
		94136823Nov21	Office IBC Phone Nov25-2021	335.15	529.03



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
817520-Man	2021-11-30	Ministry of Finance Nov 2021	School Collect 2021 Nov	18,275.37	18,275.37
				Total for AP:	161,777.22



Report Date  
2021-12-15 1:11 PM

R.M. of Moosomin  
**List of Accounts for Approval**  
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Bank Code: **MUN AIR - Municipal Airport Bank**

Computer Cheques:

26-Man	2021-12-16	Heartland Vac & Sanitary 2021-422	Airport Toilet	286.13	286.13
27-Man	2021-12-16	Core Industrial Services LP 415706	Vac/Hydrovac/Water	1,132.20	1,132.20
28-Man	2021-12-16	Burns Maendel Consulting 6986	2021 Construction CA	30,179.41	
		7093	2021 Construction CA	21,491.31	
		7116	2021 Construction CA	894.04	52,564.76
Total for MUN AIR:					53,983.09
Grand Total:					215,760.31

+ Payroll  
23+24

17,522.97

Certified Correct This December 15, 2021

233, 083. 28





Cheque Reconciliation Report

For Period End Dates:

03Nov2021 to 07Dec2021

PP 23 & 24 & Nov

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	GIB002	530	530	23	13Nov2021	2123	18Nov2021	1720.38	Open
Deposit	LAW001	510	510	23	13Nov2021	2123	18Nov2021	2264.03	Open
Deposit	KEN001	530	530	23	13Nov2021	2124	18Nov2021	1625.85	Open
Deposit	STE001	530	530	23	13Nov2021	2125	18Nov2021	1980.11	Open
Deposit	HAM001	580	WELW	11	30Nov2021	2111	30Nov2021	1734.13	Open
Deposit	BOW001	585	WAST	11	30Nov2021	2111	30Nov2021	424.97	Open
Deposit	GIB002	530	530	24	27Nov2021	2124	02Dec2021	1799.31	Open
Deposit	LAW001	510	510	24	27Nov2021	2124	02Dec2021	2264.03	Open
Deposit	KEN001	530	530	24	27Nov2021	2125	02Dec2021	1730.05	Open
Deposit	STE001	530	530	24	27Nov2021	2126	02Dec2021	1980.11	Open

Report Summary

Outstanding Deposits:	17522.97	(10)
Total:	17522.97	(10)